



**Addingham Civic Society**  
**Minutes of the Meeting of the Trustees**  
**Tuesday 16<sup>th</sup> April at 7.15pm**  
**Mount Hermon**



**1. Chairman's Welcome and Apologies**

**Present:** Gill Battarbee (Chair) Ian Cameron, Richard Walton, Seamus Bloomer, Pat Weatherill, Steve Lloyd, Gary Copping, Margaret Keating, Jane Welby (Minutes)

**Apologies:** Malcolm Keeble, Roger Seddon, Jayne Hood

**2. Declarations of Interest:** None

**3. Minutes of the Trustees' Meeting of 19<sup>th</sup> March and Matters Arising**

The minutes were proposed as a true record by GC and seconded by RW. All in favour.

***Matters arising not on the agenda***

5 (vi) GB referred to the Building Society mandate – see 5 (iv) of these minutes

11 (i) GB emailed Jeanette Bolton (PCSO) to clarify the position with regard to privacy and use of doorbell cameras. A response is awaited

**4. Correspondence - None**

**5. Finance**

- I. Update – Closing balance of £2222.28. The Environment groups figures are negative but they are awaiting reimbursement from a grant for the Craven Crescent project. The Environment Group are aware of their expenditure and are looking at ways to increase revenue.
- II. End of Year Accounts – GB reported consistency between the cash book amounts, MW's spreadsheets and the spreadsheet produced by Xero accounting software. Ian Drysdale has reviewed the accounts and agrees. In respect of transparency, it was noted by Ian Drysdale and Gill Battarbee, that several figures may require some explanation at the AGM. Notes to be sent to Trustees with the minutes.  
The End of Year Accounts were agreed by the Trustees and signed by GB.  
Mike Enever has a breakdown of income and expenditure for each group i.e. Heritage, Environment and general ACS activity which will be available for the 2025 end of year accounts. From the beginning of the new financial year the monthly finance reports to trustees will provide more detail and monthly comparative figures.
- III. The Treasurer role is in the process of being handed over to Seamus Bloomer. Seamus managed the floats and final accounting at the Spring Fair. GB will hand over the cash book and the previous spreadsheet system has been replaced by ME with Xero. The ACS now has debit cards held by GB and SB.
- IV. Bank and Building Society Mandates – GB pointed out that the name of Ann Austin is still present on both mandates and that it should be removed. Ann has provided a letter to this effect.
- V. Subscriptions 2024-2025 – GB requested that Trustees give thought to the membership subscription rate for the year 2024-2025. This will be an agenda item for the Officers Meeting and recommendations will be made for Trustees to consider.
- VI. Spring Fair Review – This was again a very successful event with the final figure of £1045.40 (minus remaining receipts) being very close to last year's total £1094.32. Discussion will be required before the Autumn Fair with regard to requests for donations for sale as it is becoming increasingly difficult to repurpose/dispose of unsold items.

- VII. CAA Contribution to expenses. – The PC has agreed to fund £500.00 this year for expenses but it is envisaged that this will be insufficient to cover all events costs. To date this year, the ACS has paid the expenses and an invoice has been forwarded to the PC. This was discussed at the Officers meeting and a recommendation was made to Trustees that as a lead organisation, ACS should also contribute to costs. RW proposed that a donation to match that of the PC should be made **up to** £500.00. IC seconded this and all were in favour.
- VIII. First Aid Training and DBS. Seven Trustees and members of the Environment group now hold DBS certificates for their work with ACS. First Aid Training , whilst excellent, was paid for in advance by the ACS. One person who did not attend is still to pay despite reminders. GB suggested that if this amount is not forthcoming, the ACS cover the loss. All agreed.

**Actions**

- 5 iii GB to complete the handover of the Treasurer role.
- 5 iv GB & SB to remove Ann Austin from the Building Society Mandate

**6. Membership Update**

- I. 2 new members joined at the Spring Fair. There are now 397 members (387 paying) from 273 households. There are possibly another 3 potential members and 2 from the raffle prize won at the Spring Fair. MAK reminded Trustees that usually any member joining after Easter will see their membership run until the end of August the following year and proposed that this should continue. All in favour.

**7. Book Sales**

- I. SL reported sales of £15.00 at the Speaker Meeting and approximately £30.00 at the Spring Fair which includes the sale of a painting very kindly donated by a new member. Chris Ensor has agreed to take over the book sales when SL steps down next month and they have met to organise the hand over.

**8. Planning**

- I. An application to demolish a garage at the back of Daisy Hill and convert it to a small residence has been submitted. The Planning Group response supports the application but has referred to the proposed cedar cladding as being out of keeping with the surrounding buildings.
- II. Old School Site – The PC and CAA has submitted an application for the site to be recognised as an asset of community value.
- III. Addingham Housing Allocation - Gill has received another request from Clive Brook to discuss the planning issues for Addingham. The Parish Council has declined to engage with him on these issues. The concern raised at this meeting is the same as previously discussed, that Clive is perceived as having a vested interest, having worked professionally with an Addingham landowner advising on the development of land for housing. The Trustees agreed that the situation remains unchanged and this invitation should be declined.
- IV. Addingham Road Classification – Views were expressed that the ACS cannot comment on behalf of members who may have very different views. Members were encouraged to respond as individuals in the April Newsletter.
- V. Golden Butts closure – John Sykes was consulted and knows of no local organisations considering this route. RS had advised at the Officers meeting that to do so would be extremely costly and would need substantial evidence.

**Action**

- 5 iii GB to decline Clive Brooks offer.

**9. Heritage Group Update**

- I. Low Mill Information Board – unable to fix a date for unveiling yet as the scaffolding is still in situ. IC suggested that it will probably be June/July for this to go ahead.

- II. The Heritage Group are in the early stages of considering planning an information board for the The Sawmill. They are in discussion with the Co-op with regard to siting of the proposed board.
- III. New members have expressed an interest in joining the heritage group and have expertise and experience in heritage.
- IV. The digitilisation of slides continues and IC reported that the group are using this as an opportunity to review and 'tidy up' the archive.
- V. The Heritage Group are engaging with the School regarding the D Day exhibition and have offered dates for a photo archive quiz session.
- VI. A project to capture residents' experiences of the covid pandemic in the village has been started. IC & GC are taking advice from Catherine Snape about capturing historical information. Themes have been identified and time lines have been drawn up. They have also looked at local press reporting during that time. MAK commented on a blue plaque that has been erected in Pateley Bridge to mark their covid experience.
- VII. SL suggested that for future fairs, perhaps the photo archive should be streamed to a screen.

## 10. Environment Group Update

- I. Friends of the Dales organised a Curlew Awareness Day at Malham which the Saplings group attended. The Friends of the Dales complimented the ACS on the strength of Addingham activities.
- II. The Ilkley Gazette featured a two page spread of the recent CAA Zero Waste Week. The Environment group are looking at ways to measure the impact that the awareness week has had.

## 11. Projects

- I. Replica Best Kept Village Sign – This has been renovated by SL & RW but due to the weather conditions, bitumen started to seep down the post. Someone has cleaned it up anonymously and GB will take a photo for the May Newsletter.
- II. Book Swap Kiosk Update – awaiting response in respect of use of nearby doorbell video capture.
- III. Bradford City of Culture – Plans continue and the ACS have offered a series of local walks.
- IV. Community Awards – GB suggested this should be relaunched and a reminder placed in the May Newsletter. GB also suggested offering a couple of bursaries for young people after the BCC and requested Trustees give this some consideration.

### Action

11 i GB to take photo and include in the May Newsletter

11 iv GB to relaunch the Community Awards in the May Newsletter.

## 12. Programme

- I. Petanque – Discussion is ongoing between PW & SN
- II. May display in the Hub – GB & MAK are preparing a display outlining a year in the life of the ACS.
- III. Heritage Summit Hull -IC attending
- IV. AGM and Speaker Meeting - Nomination forms and relevant documentation will be included in the May Newsletter.
- V. D Day celebrations – ongoing preparations
- VI. D Day in the Hub – ongoing preparations
- VII. CAA Wildlife Week – Scheduled for 22<sup>nd</sup> – 29<sup>th</sup> June
- VIII. Village Gala – the evening of the 12<sup>th</sup> and all day 13<sup>th</sup> July dates have been confirmed and GB will request two tables to display the work of the ACS and groups on the Saturday.
- IX. CAA Water Week is being planned
- X. Summer trip – JH proposes the 11<sup>th</sup> July leaving at 09.00- 09.30 and returning for about 17.00. The morning will be spent at Dean Clough and the afternoon at Shibden Hall. The

cost at Shibden Hall is £10.00 per person and includes transport from the coach park to the entrance, and the coach costs based on 40 people will be £10.00 per person. Trustees agreed that JH should go ahead with booking.

- XI. RW has booked the band Chill Pill for the Summer Party.

**Actions**

12 viii GB to request two adjoining tables for the ACS at the Gala  
12 x JH to book the summer trip.

### **13. Civic Pride Awards**

- I. The nominations were discussed and it was agreed that two awards should be offered this year. These are: Mark Preston for his work in supporting the ACS with book and ticket sales and generally supporting the villagers, and Abbie and Andrea Parker for their community spirit in directing diverted traffic through the village for several hours following a recent accident on the bypass. All agreed.

### **14. Chairman's Items & AOB**

- I. Timing of Trustees Meetings. – A suggestion had been raised to perhaps hold daytime meetings but the Trustees consensus was to continue with evening meetings due to other commitments.
- II. PAT testing has been completed.
- III. Co-opted Trustees to complete paperwork and provide photos.
- IV. Kathy Gilbert who organises the Fairs has expressed an interest in becoming a Trustee.
- V. JH has requested that Trustees contact her with ideas for speakers for 2025.
- VI. Village Newsletter – PW raised concerns about the delivery rounds and GB suggested this should be included as an agenda item when the Newsletter team meet.
- VII. IC advised that the Heritage Group could use some help with Social Media. GB suggested that an appeal to members should be made after the AGM for people with social media skills.

### **The meeting closed at 21.30**

The date of the AGM: Thursday 16<sup>th</sup> May at 7.30 pm – Memorial Hall

**The date of the next meeting: Tuesday 21<sup>st</sup> May at 7.15pm - Mount Hermon**