



## Addingham Civic Society

### Minutes of the Meeting of the Trustees

Date/Time Tuesday 17<sup>th</sup> October 2023 @ 19.15

Mount Hermon



#### 1. Chairman's Welcome and Apologies

GB opened the meeting at 19.15

**In Attendance:** Gill Battarbee (Chair), Richard Walton, Pat Weatherill, Gary Copping, Steve Lloyd, Margaret Keating, Jayne Hood, Jane Welby (Minutes)

**Apologies:** Roger Seddon, Ian Cameron, Steve Noblett, Malcolm Keeble, Mike Williams (Treasurer)

#### 2. Declarations of Interest - None

#### 3. Minutes of the Trustees Meeting of Tuesday 19<sup>th</sup> September and Matters Arising

The minutes were proposed as a true record - All in favour.

##### ***Matters arising not on the agenda***

6 (ii) New Members Meeting on Tuesday 24<sup>th</sup> October and invites have been sent to new members and those who were unable to attend last year.

7 (i) GB approached Nick Hodgson and he has approved the use of his books by the ACS. Those books in stock in the newsagents when it closes next year, will be purchased by the ACS and included in the list of publications

8 (i) SN is still awaiting a response from his colleague.

10 (iii) RW has assessed the village sign and advised that the post is in good condition, just needing a coat of preservative. The sign needs repainting and RW/SL will investigate further with regard to who, what and how this will be done.

12 (v) GB has thanked John Fontana and the members of the Camera Club.

#### 4. Correspondence

- I. Redundant telephone pole at the bottom of Old Station Way. Clive Laughlin asked if he could contact BT to request removal as this is placed immediately in front of a memorial bench. GB approached the Parish Council and reviewed previous correspondence regarding another redundant BT pole. Clive has been advised to look into it.
- II. Best Kept Village Sign. Don Barrett has been corresponding with the person renovating the original sign and requesting an update as it was removed a while ago but has not been returned. If no response is forthcoming, GB will contact in an official capacity.

#### 5. Finance

- I. MW forwarded the September report prior to the meeting.  
GB noted that subs are still coming in but that some are outstanding.  
Printing costs, photo competition and the Jumble trail were all reflected in the outgoing expenses.  
GB also noted that the 'Not for profit' refill shop is going well and has already needed to replenish stock.  
The Autumn Fair provisionally took approximately £1000. This figure is likely to settle at around £950 when all invoices have been paid.
- II. Paypal – Paypal are still charging the standard rate for transactions which should be reduced for charities. GB has submitted the appropriate form for this to be amended. GC stressed that if overpayments are paid using paypal, refunds must also be made via paypal, or the transaction fee associated with the overpayment cannot be reclaimed.
- III. Debit card – The bank noted discrepancies between the application and the ACS mandate which had not been updated on Jim's resignation. It was decided to wait until a

new Treasurer was in post before updating the mandate and then reapply for the debit card at that point.

- IV. Role of Treasurer – An expression of interest in the role has been received and a meeting has been arranged this week with the interested member to discuss the role.

## 6. Book Sales

- I. Book sales remain slow but approximately £20 – 25 was achieved at the Autumn Fair. SL transferred £50 back to the account, but there are no new books expected in the near future. However, RW has the transcripts of his work on the railways which he has presented and included in the newsletters and is considering putting this all together for a pamphlet.

## 7. Planning

- I. In MK's absence, the planning group will review applications against the planning rules and regulations.
- II. GB emailed the chair of the Ilkley Civic Society to enquire as to whether an update has been forthcoming from Bradford Council Planning department regarding their potential plan to work with local communities. A response is awaited.
- III. The Fleece have lodged an appeal about the refusal of permission for their outside structure.
- IV. The Crown have been refused permission to change the windows and are only allowed to renovate the existing windows which are in a poor state of repair. GB suggested the ACS writes to the Planning department on behalf of the members who have asked what the current situation is with regard to reopening the Crown.

7 (iv) GB to write to Bradford Council Planning Department on behalf of members to request an update and comment on the value of the property and business to the Villagers.

## 8. Heritage Group Update

GC provided an update.

- I. The Heritage Group has listed all work that needs completing by the group and this has been broken into sections and priorities identified. For example, gathering the experience of villagers during Covid; increasing revenue by offering photos from the archive for sale and to provide a selection on the website, whilst enabling others to be purchased providing copyright is adhered to. This will be mentioned in the November Newsletter and consideration of copyright issues was raised.
- II. Dave Johnson has highlighted a shortfall in photos of the listed buildings in the village and plans to compile a list with the intention of adding these to the photo archive.
- III. D Day celebrations 2024 – The Heritage group have this on their agenda for their next meeting and GB and IC will be attending the Parish Council meeting about this event in November.

8 (i) Include plans for selling photo's in the November Newsletter GC/IC

8 (i) DB, GB, GC & CC to meet to discuss copyright

8 (iii) GB and IC to attend the Parish Council D Day Celebration meeting and feed back.

## 9. Environment Group Update

- I. A grant to support the residents of Craven Crescent Green and their wildlife area has been approved by the Yorkshire Millenium Trust and will be paid retrospectively.
- II. Friends of the Dales magazine – The Environment group were given a two page spread on the work that they have undertaken.
- III. Saplings timetable has been planned for the rest of the year.
- IV. The Environment Group have extended an invite to attend their end of year social at The Swan.

9 (iv) GB will email Trustees with the invitation to the social event.

## 10. Climate Change and ACS

- I. The Parish Council and the ACS are fully signed up to the CAA and other village groups have been invited to join with a good response. ACS needs to review their activity in this respect, for example, reduced printing for meetings; online newsletter provision; awareness of waste at events.

10 (i) Trustees to email GB with current or prospective examples of ACS climate change considerations.

## 11. Membership Subscriptions and Subs Collection

- I. Paid up members – 329 plus 10 honorary members. This includes new members, but some were lost for various reasons. However, there are currently 50 who have not so far renewed. It was proposed that a targeted email is sent to remind and request that these members either pay or advise that they no longer wish to remain members. Similarly, a note will be attached to the next printed newsletter for those who receive a paper copy but have not paid. Subsequently, telephone calls will be made in November to attempt to clarify the situation for those who have still not renewed at this point.

- II. MAK requested that all Trustees attempt to bring in new memberships.

11 (i) Targeted email by mailchimp and targeted note attached to the newsletter for those who have not yet renewed their membership.

## 12. Programme/Events

- I. Speaker Meeting 19<sup>th</sup> October. Dave Hardcastle will present an interactive talk on 120 years of policing. Trustees have agreed their roles for the event. RW commented that the current microphone is quite old now and temperamental, and that a microphone headset would be more efficient in capturing sound especially when speakers move their heads and should therefore be considered. Costs range from approximately £20 – 100
- II. New Members Meeting will be held on Tuesday 24<sup>th</sup> October at the Cricket club starting at 1900. RW will list the free drinks for invoicing. Trustees were asked to attend to help set up before 18.45 and reminded to wear their identification lanyards.
- III. CAA Village Meeting will be held in the Memorial Hall Thursday 16<sup>th</sup> November. Time TBC
- IV. AEG social event ( see 9 iv)
- V. Totally Local Christmas Market 25<sup>th</sup> November – The ACS will be represented on one table.
- VI. Joint speaker meeting – 30<sup>th</sup> November. Allotments group are quite keen to have occasional joint events when the content is relevant. This meeting will be billed as a joint social and speaker meeting with a charge of £3 for non members of either group. Allotments group will provide mulled wine and the ACS will provide teas and coffees. The costs will be shared. Also the raffle proceeds will be shared. The event will start at 19.00 with the social followed by the speaker at 19.30 with a break.
- VII. Christmas party 14<sup>th</sup> December. Band has now been appointed and the event will be advertised in the Newsletter. Tickets will need to be purchased and distributed in advance. £10 per head for members and £12 for non members with a maximum capacity of 70.
- VIII. ACS 'Spring' Social Meal – JH will approach the Craven Heiffer for a suitable date/time towards the end of January potentially and request menus.
- IX. D Day celebration – see 8 iii
- X. Bradford City of Culture 2025 – Richard Hunter-Rowe and GB will meet to discuss a plan for Addingham. To date it was suggested that Addingham groups could take a month each.

12 ( viii) JH to approach the Craven Heiffer for potential dates and menus.

12 (x) GB to feedback on meeting with RHR

### **13. Chairman's Items & AOB**

- I. First Aid Training – Numbers of potential attendees needed before booking. If insufficient numbers, need to invite expressions of interest from other Addingham groups. Email to Trustees to finalise numbers.
- II. School Enrichment Programme – Support for the general history programme has been requested.
- III. Potential Donation – A member has asked about current projects as she wishes to make a donation. GB will respond to advise of the plan for a Low Mill information board.
- IV. Village Newsletter – This has been approved and should be ready for delivery next week. A potential volunteer to manage the adverts has been identified.
- V. DBS checks – no further information at this time.
- VI. Cricket Club grant – RW asked if the 3<sup>rd</sup> payment had been made to the Cricket Club  
**13 (i) JW to email Trustees to confirm interest /no interest in First Aid Training**  
**13 (iii) GB to advise potential donor of the proposed project**  
**13 (vi) GB to check status of Cricket Club payments.**

**The meeting closed at 21.45**

**The date of the next meeting: Tuesday 21<sup>st</sup> November at 19.15 - Mount Hermon**