



# Annual General Meeting

**15<sup>th</sup> May 2025**





# AGENDA

1. Chairman's Welcome and Apologies
2. To approve the minutes of the AGM held on the 16<sup>th</sup> of May 2024
3. To receive a report from the Trustees
4. To receive verified Accounts and Treasurer's Report
5. To receive nominations for the Officers of the Society and make the appointments
6. To receive nominations for the Trustees of the Society and make the appointments
7. Any other business

## 2.



### Addingham Civic Society

#### DRAFT Minutes of the Annual General Meeting

Thursday 16th May 2024 at 7.30pm

Addingham Memorial Hall



#### 1. Chairman's welcome and Apologies.

**Present: Trustees** – Gill Battarbee.(Chair) Malcolm Keeble. Richard Walton. Ian Cameron. Gary Copping. Pat Weatherill. Steve Noblett. Jane Welby (Minutes). Chris Ensor.

**Members:** There were a sufficient number of members in attendance for the AGM to be quorate.

**Formal apologies:** Margaret Keating. Jim and Lynda Robinson. Roger Seddon. Seamus Bloomer. Chris Acomb. Alan Davies. Jonathan White. Ronnie Allison. Jan and Richard Hindle.

#### 2. To approve the Minutes of the AGM held on the 18<sup>th</sup> May 2023 and any matters arising.

No Matters arising.

No questions

Minutes proposed by Malcolm Keeble, Seconded by Richard Allison. All those members present were in favour.

#### 3. To receive a report from the Chairman – Gill Battarbee

The Chairman's report was distributed via the May Newsletter and Gill summarised the key points.

- I. The number of members now stands at 397 and Gill thanked Margaret for her excellent work in her role as membership secretary.
- II. The ACS agenda was full over the last year and the same is planned for this year. However, whilst hesitant to take on more, Gill reassured the members that any suggestions for events/activities would receive full consideration.
- III. Gill advised that the society has approximately 100 volunteers and thanked them for their time and energy.
- IV. The ACS has links to several other village organisations including Climate Action Addingham alongside the Parish Council, and several other local organisations are joining them.
- V. 2025 – the ACS is a partner in the Addingham contributions to the Bradford City of Culture.
- VI. The ACS has four themes which are – Planning, Heritage, Environment, and Community.
  - a. Planning – Gill thanked Malcolm for his work in leading this group and Richard for stepping in as and when required. The group receive a significant number of local planning applications throughout the year on which to comment and advise in the interests of the members. Most significantly, the recent planning appeal to re-open Horn Cragg Quarry required an incredible amount of work in preparing and presenting arguments by Malcolm and Rick and was successful resulting in the application being rejected.
  - b. Heritage – Gill offered a huge thank you to Don Barrett who has led the group for many years but has now handed over the chair to Ian Cameron, who continues to

move the work of the group forward. Last weekend, the Heritage Group had a stand at the annual Yorkshire Heritage Summit.

- c. Environment Group – Many thanks to Rick and the steering committee and the many volunteers who contribute to the success of this group.
- d. Community ACS – Gill thanked the Trustees for their contribution throughout the year and thanked the two Trustees who have stepped down this year after several years of service. Mike Williams has relinquished the role of Treasurer and handed this over as a shared role between Seamus Bloomer (Cash Treasurer) and Mike Enever (Spreadsheets). Steve Lloyd has now handed his responsibility for publications to Christine Ensor.

No questions were forthcoming, and members showed their appreciation with a round of applause. Gill concluded by thanking the members for their continued support.

#### 4. Finance Report – Gill Battarbee

A copy of the end of year accounts was sent out with the May newsletter but Gill highlighted several issues for clarification.

- I. Gill advised the members that as the society's income is less than £25,000, auditing of the accounts is not a requirement. However, as good practice, each year the end of year accounts is reviewed and verified by Ian Drysdale and Gill thanked him for his time and effort in this respect.
  - a. The year started with a current account balance of over £8,008.99, but has ended the year with a significantly lower balance of £2,351.41.  
Gill explained the reasons for this decrease in the end of year balance. The Environment Group was awaiting a significant grant which was not received in time for the year end accounting. It has since started to arrive in instalments and the account now holds over £5,000. Gill reminded members that any such grants are ring-fenced for use only for the purposes for which they were awarded. Also, the Environment group in the previous year had received significant donations from work undertaken, which had boosted the income of the society.
  - b. Income – The Environment Group income in the 2022 – 2023 year was boosted by a number of large grants. Donations to the Society were also significantly higher in the 2022 – 2023 financial year due to a number of large donations made to the Environment Group.
  - c. Expenditure – Gill highlighted the high printing costs in 2022- 2023. She advised members that this was due to a significant donation being made towards the printing for the Jubilee event and the printing for the Environment weekend. The Society expenditure almost doubled in the 2023 – 2024 year due to the purchase of a Society notice board and a contribution towards the Village Coronation committee.

Acceptance of the accounts was proposed by Diana Keeble and seconded by Malcolm Secret. All in favour

#### 5. Nominations

Hon Treasurer Mike Williams resigned as treasurer.

Seamus Bloomer and Christine Ensor were co-opted to the Trustees in February 2024 with a view to nomination at the 2024 AGM.

Seamus Bloomer was nominated as trustee and Treasurer. No other nominations were received. Christine Ensor was nominated as a Trustee. No other nominations were received. Both nominees were proposed as Trustees and accepted unanimously.

#### 6. AOB

Don Barrett and members thanked Gill for her hard work with the ACS, Heritage and Environment groups.

Gill thanked the Trustees and Members and closed the meeting at 19.55.

### 3.

#### ACS Chairman's Annual Report May 2025

The Society has had another busy, but very enjoyable year, here is a summary ....

##### Society activities completed this year

- Thanks to trustee Jayne Hood, our Speaker Finder, for ten excellent and varied speaker meetings.
- Jayne also arranged our Summer Trip to Halifax, Dean Clough and Shibden Hall, rounded off with the first of our two very enjoyable Social Meats at the Fleece.
- Thanks to member Kathy Gilbert for overseeing our Summer and Christmas Parties.
- Kathy also managed the Spring and Autumn Fairs, which together raised a fantastic total of almost £2,000.
- As well as all her secretarial duties Jane Welby produced all the monthly newsletters, updated the New Members Booklet and led our three year policy review.
- Thanks to the Cricket Club for hosting the autumn New Members' Social.
- And thanks to trustee Gary Copping for keeping our websites up to date.

##### Membership

As you will have heard me say before we are an unusually large Civic Society, of which we are very proud. We ended the year with 382 members and since then we have welcomed a few more, so we are heading back towards the 400 mark.

Huge thanks to Membership Secretary Margaret Keating. With almost 400 members to keep up to date with it is no mean feat and I know takes much time and precision.

##### Community

**Collaboration** The Society supported as many local events as possible, for example, the Gala, the Christmas Market and the Church Fete. We were delighted to hold our second end of year social speaker meeting jointly with Addingham Allotments and Gardens Association. We also supported the Primary School Enrichment Programme by providing speakers and activities on eighteen occasions.

**Village Newsletter** We worked alongside the Parish Council to produce the biannual Village newsletter.

**Bradford City of Culture** The Society has acted as the liaison for a number of groups planning City of Culture events. We were pleased to have received a grant for use by any Addingham Group or individual to support a City of Culture event. Our society theme is Walks and our Heritage and Environment Groups have spent time designing two new walks which will take place in May and June 2025.

**Community Awards** In 2024/25 our Community Award fund supported Addingham Garden Friends with money towards their renewal of village planters the resurfacing of Cottage Garden on Main Street .

**Civic Pride Awards** Two awards were presented, one to Mark Preston on his retirement from the Post Office and one to Abbi and Andrea Parker for their action managing the Main Street traffic following an accident on the by-pass.

**Making our voice heard** A number of our events were quoted in the press and representatives from our trustees also met with MP Robbie Moore to discuss a range of local issues.

##### Planning

**Meetings with Bradford MDC Planners** We can now report that representatives of our Planning Team meet quarterly with other local Civic Society Planning Groups and senior members the Bradford Planning Department and are able to raise local issues and receive up to date information covering local, regional and national developments.

**Planning Applications** Our Planning Group has dealt with in the region of 28 planning applications and have supported green energy measures such as roof solar and air source heat pumps on Listed Buildings, where appropriate. They have also considered a planning application involving a Village Green Space and made recommendations for the treatment of farm effluent in order to reduce pollution in the becks. They are continuing to monitor issues involving parking on public roads.

**Projects** We were less successful with a couple of projects. Time was spent drafting a consultation response to the proposed closure of the Ilkley tip and we supported an application made by the Parish Council to designate the "old school site" an asset of community value. Both these proposals were ruled against.

However, the enormous amount of work that the team put into the Horn Crag Quarry Inquiry early in 2024 had a positive outcome and in June 2024 the Inspector ruled against the re-opening of the quarry. Our thanks to all the Planning Team.

##### Heritage

The Heritage Group is chaired by trustee Ian Cameron. The 13 strong group and meets monthly and have developed an awe inspiring work programme which contributes enormously to the promotion and safe keeping of the village heritage.

**Photo Archive** 1683 donated 35mm slide scans have been digitised and are being catalogued on the Photo Archive. The Photo Archive website was enhanced with a "Streets of Addingham" page.

The trustees have committed to the renewal of the 10 year management contract for the Photo Archive, due at the beginning of 2030, with funds being set aside annually.

**Publications and Research** Articles are submitted monthly to the Society Newsletter and biannually to the Village Newsletter. Two new heritage publications are in progress and should be available in the next year.

**Projects** These are some key heritage projects undertaken this year.

- Heritage information board unveiled at Low Mill.
- 80th Anniversary D-Day exhibition at the Hub.
- New Heritage Walk for Bradford City of Culture
- Launched Covid 19 project
- Launched project to collect and collate images of all the Addingham listed structures.

**Promotion and Publicity** During the last year the group has:

- Presented exhibitions at the Village Gala, our Fairs, a Speaker Meeting and at the Yorkshire Society Heritage Summit in Hull.
- Relunched the use of our Instagram account

**Process and Partnership** Progress reports are provided monthly for the trustees. The group liaised with the Second World War Experience Centre in Otley, Keighley Plastic Model Club, Ilkley Library, the Primary School the Parish Council and were pleased to put forward a member as a volunteer at Fairfield Meeting House.

##### Environment

The work of the Environment Group during 2024 – 2025 has focussed on:

- **Themed Weeks** Working with the Parish Council the group organised four themed weeks, Zero Carbon, Zero Waste, Water and Wildlife and a Village Review Meeting.
- **Volunteers** met most Saturday mornings working on a wide range of village projects led by Jan Hindle.
- **Water Quality** Work monitoring the quality of water in the Denton Hall becks and lakes
- **Tree planting** for residents on the Moorside
- **Craven Crescent Green** Finalising the green space development at Craven Crescent Green with residents and InCommunities
- **Presentations** Gave a number of presentations for local communities and in the village, led walks and hosted Friends of the Dales AGM
- **Saplings** The Children's group met eleven times during the year. They explored the Addingham countryside, learned about animal skulls and river dipping with expert visitors and enjoyed a trip to Malham Curlew Day led by Friends of the Dales.

Thanks must go to our great team of trustees who manage the Society and to the many volunteers who make things happen – THANK YOU.

Trustee Gary Copping has come to the end of his term of office and has decided to step down. Gary has not only managed our various websites but has been instrumental in updating and refreshing them. Although he is stepping down as a trustee we are delighted that we will continue to benefit from his expertise as he is happy to carry on managing the websites and will also be a welcome addition to our Planning Group. Many thanks Gary and enjoy your travels.

Finally thank you to all our members for your continued support.

*Gill Battarbee*



#### 4. To receive verified Accounts and Treasurer's Report

- Many thanks to Ian Drysdale for verifying the accounts
- Members have already received the verified accounts with their May newsletter.
- No questions have been received.
- The blue arrow refers to the opening balance
- The purple arrow refers to the closing balance
- You will see that our closing balance looks very healthy but most of our funds are already spoken for.

ADDINGHAM CIVIC SOCIETY Financial Report for the year ended 31st March 2025		
2024	<b>Opening Balances</b>	
	Current Account Virgin Money	£2,222.28
	Deposit Account Skipton Building Society	£7,998.59
	Petty Cash	£482.24
		<b>£10,703.11</b>
	<b>Income</b>	
£3,445.44	Subscriptions	£4,253.00
£1,924.19	Spring/Autumn Fairs	£2,041.60
£788.00	Seasonal Parties	£685.00
£275.29	Annual Trip	£737.62
£929.59	Speaker Meetings	£722.18
£374.71	Book Sales	£330.83
£239.00	Card Sales	£586.30
£845.80	Gift Aid	£0.00
£369.25	Donations	£15.00
£332.50	Society Income	£1,227.34
£588.24	ACS Events	£0.00
£1,618.89	Environment Group	£7,592.05
£30.00	Heritage Group	£36.46
£0.00	Bradford City of Culture	£5,000.00
£208.24	Skipton BS Interest	£265.98
<b>£11,968.94</b>	<b>TOTAL INCOME</b>	<b>£23,493.36</b>
	<b>Expenditure</b>	
£302.32	Insurance	£339.19
£1,124.40	Room Hire	£805.00
£260.00	Speaker Meetings	£440.00
£503.99	Books	£0.00
£2,378.78	Printing	£2,342.65
£150.00	Donations	£50.00
£0.00	Subscription Expenses	£192.03
£0.00	Bank Fees	£45.33
£500.00	Community Awards	£1,000.00
£64.00	IT & Website	£108.00
£278.00	Annual Trip	£726.35
£4,792.15	Society Expenditure	£2,065.91
£6,547.38	Environment Group	£3,581.99
£626.39	Heritage Group	£0.00
£0.00	Bradford City of Culture	£0.00
<b>£17,547.41</b>	<b>TOTAL EXPENDITURE</b>	<b>£11,697.45</b>
	<b>Closing Balances</b>	
	Current Account Virgin Money	£2,792.21
	Deposit Account Skipton Building Society	£19,264.57
	Petty Cash	£442.24
		<b>£22,499.02</b>
<b>Notes</b>		
I have examined the financial books and records of Addingham Civic Society and certify that these accounts are in accordance with them.		



## Income

1. Subscription amount raised in 2024

2. Annual trip income includes the social meal

3. Gift Aid not yet arrived

4. Envir Gp received a £4K grant covering work carried out in 2023 - 2024

5. Bradford City of Culture £5K grant

6. Overall Increase due to grants and raised subscription charge

ADDINGHAM CIVIC SOCIETY	
Financial Report for the year ended 31st March 2025	
2024	
	<b>Opening Balances</b>
	Current Account Virgin Money <span style="float: right;">£2,222.28</span>
	Deposit Account Skipton Building Society <span style="float: right;">£7,998.59</span>
	Petty Cash <span style="float: right;">£462.24</span>
	<u>£10,703.11</u>
	<b>Income</b>
£3,445.44	Subscriptions <span style="float: right;">£4,253.00</span>
£1,924.19	Spring/Autumn Fairs <span style="float: right;">£2,041.60</span>
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	<b>TOTAL INCOME</b> <span style="float: right;"><u>£23,483.36</u></span>
<u>£11,968.94</u>	



## Expenditure

1. Book stock purchased at the end of the last financial year.
2. Bank fees for Sum Up and PayPal Subs = £ 29.13 Refill Shop = £16.20
3. Society Expenditure reduced – no major donations to village events
4. Heritage Gp expenditure is included in printing costs
5. Bradford CoC – waiting for applications for funds from several groups

2024

£302.32
£1,124.40
£260.00
£503.99
£2,378.78
£160.00
£0.00
£0.00
£500.00
£84.00
£278.00
£4,782.15
£6,547.38
£836.39
£0.00
<b>£17,547.41</b>

## Expenditure

Insurance	£339.19	
Room Hire	£895.00	
Speaker Meetings	£440.00	
Books	£0.00	←
Printing	£2,342.65	
Donations	£50.00	
Subscription Expenses	£192.00	
Bank Fees	£45.33	←
Community Awards	£1,000.00	
IT & Website	£109.00	
Annual Trip	£728.35	
Society Expenditure	£2,065.91	←
Environment Group	£3,581.99	
Heritage Group	£0.00	←
Bradford City of Culture	£0.00	←
<b>TOTAL EXPENDITURE</b>	<b>£11,857.45</b>	

2024 – 2025

Total Income – total expenditure = Surplus £ 11,795.91

The sum of £11,000 was transferred into the Skipton Building Society Savings account

**Closing Balances**

Current Account Virgin Money	£2,792.21
Deposit Account Skipton Building Society	£19,264.57
Petty Cash	£442.24
	<hr/>
	<b>£22,499.02</b>
	<hr/>

**Current Account:** £2,792.21 (Gift Aid to be added)

Covers:

Running costs for the Society and its groups

**Savings Account:** £19,264.57

Covers:

ACS Reserve	£3,000	
AEG Reserve	£ 500	
Bradford CoC	£5,000	
ACS Awards	£1,000	
Projects		
ACS Village project	£1,500	
Photo Archive Contract	£5,000	(Saving towards contract renewal in 2030)
Climate Action Addingham	£ 500	
AEG village project	<u>£2,000</u>	
	£18,500	£19,764.57 - £18,500

Notional surplus £764.57



- Any questions
- Nomination for the acceptance of the 2024 – 2025 accounts
- Seconded
- All in favour

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		<b>£22,499.02</b>
<b>Notes</b>		
I have examined the financial books and records of Addingham Civic Society and certify that these accounts are in accordance with them.		



**5. To receive nominations for the Officers of the Society and make the appointments**

- i. **Nomination for :**
- ii. Nominations from the floor:



**6. To receive nominations for the Trustees of the Society and make the appointments**

- i. **Nomination for Trustee:**
- ii. Nominations from the floor:



## **7. Any other business**

- i. No questions or comments have been received
- ii. Questions or comments from the floor.



## Tales of a Yorkshire Tour Guide

Tim Barber, owner of Real Yorkshire Tours and a Yorkshire driver guide will talk about how he made the journey from marketing to tourist guiding. He will also share tales of his experiences guiding predominantly overseas guests across the region over the years, bringing his experiences to life with photographs from around the region.

