

Addingham Civic Society Heritage Group

Minutes of Meeting

Date: 10th November 2025

Time: 5.30 – 7.30

Venue: The Hub

Chair: Ian Cameron

Minute Taker: Gill Battarbee

1. Welcome and Apologies

Apologies: Paul Harris, Jonathan White.

2. Minutes of the Last Meeting and Matters Arising

The minutes of the previous meeting were approved and also approved for publishing on the ACS website.

3. Autumn Fair and Auction Fundraising Performance

The Autumn Fair achieved sales of two unframed prints and a pre-order of Chris's latest book.

A physical list of photographs will be created to assist with visitor enquiries and will be displayed at future events such as the Christmas Market.

The Auction of Promises on 6 November raised an impressive £3,320 for Martin House, both the framed Heritage photograph and the Blue Plaque Walk were sold.

Action Points

- Barbara: Review archive usability and assist in preparing the photo location list.
- Gary: Support production and display of the photo list at future events.

4. Book Sales and Promotion Strategy

Chris's biography *Samuel Cunliffe Lister* is now available on Amazon (£8) and directly via Chris Ensor at a discounted price of £6. Approximately 100 copies have been sold, with only

three remaining in stock. Local bookshops, including the Grove Bookshop and the Industrial Museum, have also placed orders and expressed interest in related titles.

A potential launch event in partnership with Ilkley U3A is being explored. The Ilkley Gazette will feature an article to raise awareness and promote further sales.

Action Points:

- Chris: Provide book details, pricing, summary, and Amazon link for website publication. Liaise with Ilkley U3A about a potential launch event.
- Gary: Update the website with book information and purchase links once provided.

5. Storage Case Evaluation

Ian reported that the Thackray Museum of Medicine only used non-collapsible cases and that Wendy Green had advised that only the Heritage Group was likely to use cases as part of a Hub display. Richard reported on his website review of collapsible cases. After a group discussion, including assembly issues, it was agreed not to pursue the purchase of a collapsible case but continue to borrow as needed.

6. Reviewing the aims of the Heritage Group

The group approved a revised and streamlined version of its aims emphasizing enhancement of Addingham's historical record and community engagement.

Action Point:

- * Ian: to make the revised amendments.
- Gary: Publish the revised Heritage Group aims on the website.

7. Photo Archive Usage and Engagement Insights

Analysis of Google Analytics data showed 106 new users in the past month. Promotional activities will be resumed to boost engagement. The Facebook group 'Memories of Addingham' continues to grow but requires a link correction.

Action Points:

- Don: Correct the archive link on the Facebook group page.

8. Financial Status and Website Content Updates

As of 31 October, the Heritage Group's draft balance stands at £56.77. Discussions will be held at the next Civic Society meeting about the allocation of book sale proceeds.

Action Points:

- Gill, Ian: Discuss allocation of book sales at next ACS meeting

9. New Heritage Item Donation and Preservation

Chris had been contacted by John Turner who had offered a donation of 18th-century embroidered throws with family connections to Addingham. The group expressed gratitude but discussed practical conservation issues and agreed more information was required before any decision could be made

Action Points:

- Chris: Obtain full measurements, provenance, and condition details. Explore partnerships for conservation and display.

10. Upcoming Events and Volunteer Coordination

The Christmas Fair will take place on Saturday 29th November, with Barbara, Richard, and Chris volunteering at the Heritage Group stall. Coordination with the parish council and Margaret Keating will ensure a card payment machine is available.

Action Points:

- Barbara: Coordinate stall setup and volunteer arrangements.
- Gill: Confirm logistics with the parish council.

*Ian to contact Margaret Keating about the card machine

- Chris: Assist with stall setup and manage book sales.

11. Updates on current work

11.1 1683 Project. Mike gave an update.

11.2 Capturing the Covid-19 experience. Another meeting was arranged.

11.3 Banner design. A further meeting has been arranged.

11.4 Malcolm gave an update on “Glimpses of the Past” and would be sending out information to the subgroup in January.

Action Point:

- Malcolm: Circulate information early next year.

12. Newsletter articles

The timetable up to May 2026 was noted.

12. Summary of Key Action Points

Member	Action Item	Due Date / Notes
Barbara	Review archive usability; prepare photo list; coordinate Christmas Fair;	Before 29 Nov
Chris	Provide book details; liaise with U3A; obtain embroidered throw details; assist at Christmas Fair	Ongoing
Gary	Update website with reports, aims, and book info	Ongoing
Don	Correct Facebook group archive link	Immediate
Gill	Confirm Christmas Fair logistics	Before 29 Nov
Ian	Revise aims, get card machine from Margaret Keating	November
Ian, Gill	Discuss book allocation sales at next ACS meeting	November 18th
Malcolm	Finalise and circulate 'Glimpse of the Past' draft	Early next year

Next Meeting: Monday 8th December 5.30pm at the Hub

Meeting Closed: 7.15pm