



Addingham Civic Society
Minutes of the Meeting of the Trustees
Tuesday 18th July 2023 at 19.15 p.m.
Mount Hermon



1. Chairman's Welcome and Apologies

Present: Gill Battarbee (Chair), Richard Walton, Jayne Hood, Gary Copping, Steve Noblett, Pat Weatherill, Steve Lloyd, Roger Seddon, Ian Cameron, Jane Welby (Minutes).

Apologies: Mike Williams, Malcolm Keeble, Margaret Keating,

2. Declarations of Interest - None

3. Minutes of the Trustees' Meeting of 20th June and Matters Arising

The minutes were proposed as a true record by RW and seconded by GC. All in favour

Matters arising not on the agenda

4.i GB included information in the Newsletter regarding vandalism

4.ii GB gave a presentation to the Baildon group which was very well received

5.ii GB requested Coronation event financial information and circulated this among the Trustees. A donation was made as previously agreed.

9.i MK forwarded a copy of the email relating to the renovation of the public toilets at Sugar Hill and provided information in the June Newsletter

10.i MAK reminded members about subscription renewal and payment methods in the July Newsletter

12.i GB directed members to the new notice board in the July Newsletter

13.i JW enquired about First Aid courses in Addingham but they were stopped during Covid and there is no plan to recommence them.

15.i Following discussion with the Parish Clerk, GB reported that there is no set round for rubbish clearing in the village i.e. it varies day to day depending on need in any particular area.

15.ii The garden friends have undertaken a survey of the village benches and the Parish Council have a plan to repair or replace benches, but due to the expense of replacing them with benches made with recyclable material, only a few will be done each year. PW has also undertaken a survey of the benches and confirms that most are in good condition although need cleaning, but some do need replacing.

15.iii There are now two sets of Boules which the Fleece have kindly agreed to store and loan for a returnable deposit of £5.

16.i A flip chart has been purchased which is also a white board and magnetic.

16.ii Addingham Civic Society will create and host a display in the Hub during May 2024

4. Correspondence

Correspondence received related to agenda items and was therefore discussed under the appropriate headings.

5. Finance - MW

- I. MW forwarded the May accounts to Trustees and highlighted the expenditure in June/July. There were some additional expenses including the hire of the Youth Centre for the Saplings and for the environment weekend, and also a loss was incurred as a result of cancellation of the summer trip due to insufficient numbers, whereby the deposit was forfeited. GB reported that funds were therefore depleted following several months of additional expenditure as outlined in previous minutes and through the newsletter, but that the subscriptions are starting to come in and there are funds in a separate Building Society account. However, the Trustees agreed that in future, when making donations, we should be more hesitant in stating an amount until the surplus from an event has been established.

- II. GC reported that the Paypal account has been set up, but is not yet active due to difficulties inputting the relevant account holders details. It seems that Paypal has altered the way in which it operates and more time is needed to understand how this works.
- III. Legal insurance cover has been added for a nominal fee.
- IV. Bradford City of Culture 2025 Grants – Bradford has small and large grants available for arts, culture and heritage projects. It was deemed unlikely that a large grant would be applied for which requires matched cash at a percentage. All the grants are for new projects rather than supporting existing work. Information is available on the website and this information has been forwarded to the Parish council.
- V. First Aid Training Update – 4 local suppliers of this training have been identified. Private companies require a minimum of 2 and maximum of 12 participants and offer a fixed price regardless of the number of participants. The Red Cross and St John’s Ambulance offer training and charge per person. One requires attendance at a location in Bradford, the other will come to Addingham, but then there is the added expense of hiring the memorial hall. Airedale hospital offer a course on site which appears to be reasonably priced, but further investigation and firming up of cost is required. The Trustees agreed that we should aim to have 12 people on the training and could open this up to other voluntary organisations in the village to achieve this number.

5.v JW to contact Airedale Clinical Skills Manager to provide a more detailed plan with dates, venue and costs.

6. Book Sales – SL reported sales of approximately £40, half of which came from book and leaflet sales at the U3A summer school. A new book has been published titled ‘The Phillipson Musical Stones’ and is being considered with regard to its place on the ACS book list.

7. Planning –

- I. Notification has been received regarding Ward Boundaries which is at the Consultation stage.
- II. Local Plan – It is still not clear what Bradford Council proposes or if any decisions have been made
- III. GB received correspondence from members that when the roads in the village were resurfaced, attention was not paid to ensure that tarmac did not go down the drains and when questioned the workmen stated it was not their responsibility. GB has contacted the parish Clerk and correspondence has already been forwarded to Bradford Council. The recent rainfall has washed the tarmac further into the drains.

7.i GB to ask MW to provide a brief summary for the August Newsletter

7.iii GB to update when a response has been received.

8. Heritage Group Update – IC

- I. Don Barrett is stepping down as Chair for the Heritage Group, but will still remain an active member. Ian Cameron has agreed to take on the role. The group have been reviewing their aims and objectives and considering their plans for the future. Several ideas have been put forward and the outcome of these discussions will be refined and made available on the website and in the new members booklet.
- II. Buildings of Local Importance. – An official document has been produced and circulated which enables councils to create a list of buildings of local importance. The buildings must have architectural or historical significance and the list may be used to add support when determining building plans in a similar way to listed status. Addingham already has 120 listed buildings and an initial investigation suggests that buildings of architectural and historical importance are already covered. It is therefore thought that at the current time, a new list is probably not necessary. GB received correspondence from members concerned about the proposed closure of the Methodist Hall which is used for several functions and activities. It possibly doesn’t fulfil the criteria for inclusion, but does however, have significant community value. There is no information at the current time as to proposals for the building other than it is likely to be sold.

- III. Farfield Meeting House – GB received correspondence about the proposed change of ownership when the current owners cease to exist in approximately two years time. The current committee is considering asking the Society of Friends to take ownership and if they do, representatives from local charities will be asked to be involved in the management and provide representation on their board of Trustees. There are several questions that need to be raised prior to any agreement e.g. costs involved, and role of the appointed Trustee.
- IV. A member emailed GB about a rumour that the ACS will be taking over the Telephone Kiosk outside the library. Whilst it isn't used much, it has been used at least 15 times in the past year. Therefore, there are no plans to take this over unless BT decide to decommission it, in which case it would be considered.
- V. Addingham.info website has been relaunched
- VI. Trustees proposed a vote of thanks for the work that Don Barrett has done over several years, that should be included in the newsletter.

8.ii IC will check to see if the Methodist Hall features on the current Addingham List

8.iii GB to email Trustees for potential questions.

IC to raise with the Heritage Group for potential questions

8.v GC and Don Barrett to write for the newsletter and village newsletter.

8.vi GB to thank DB in the August newsletter

9. Environment Group Update – GB

- I. Back Beck Lane stream – Just below the bridge, on the school side, the stream was found to be a spawning pool for trout. However, the work being done on the lane has resulted in concrete being poured into the stream. The Environment group was alerted and contacted the Wild Trout Trust for advice. The concrete has been removed but unfortunately it had adhered to the gravel and the site remains a concern. The Wild Trout Trust are offering advice with regard to replacing the gravel and questions have been sent to Bradford Council relating to a lack of Planning and Consultation.
- II. The group has been invited by the Bolton Abbey Estate to help with their Balsam bashing.
- III. Two botanists have surveyed the land at Low Mill, specifically the field on the right on Old Lane (approaching Low Mill). The land belongs to Ilkley Golf Club and the botanists found some interesting butterfly species. They will therefore approach the Golf Club Management to request permission to look at the site in more detail.
- IV. The steering group will be meeting at the weekend and will include planning for an environment event 2024 on their agenda.

10. Membership Subscriptions and Subs collection –

- I. The ACS currently has a total of 379 members. The subs renewals are starting to come in and cards are being distributed as members pay. RS has some new cards for anyone who wishes to pay at the speaker meeting on Thursday 20th July.
- II. Three drop in dates for renewals and new members have been set up in the Hub.
Each drop in session is 11 am – 12 noon.
26th July – Margaret and Gill
3rd August – Ian and Pat
14th August – Steve and Steve
- III. New Members Booklet – This is being updated and revised with two new pages regarding volunteering opportunities for young people and book sales. Also discussed was potentially offering opportunities for young people to experience and to learn about aspects of the Civic Society e.g. managing a charity's finances, attending a Trustees meeting.

10.ii GB to mention the dates at the Speakers meeting and in the August newsletter.

10.iii GB to check current DBS status for relevant Trustees and volunteers.

11. Programme

- I. July Speaker meeting will be hosted by the Heritage Group and will comprise a presentation followed by an interactive session.
- II. Summer Party – Names may be taken for attendance at the party but the tickets are not yet available.

- III. The meal at the Craven Heiffer was so well received that it was suggested that it should become a regular event throughout the year with January being considered for the next one. JH agreed to organise this.

11.ii GB to meet with Lorraine and Kathy, and Trustees who are planning to attend the party to finalise details.

12. Projects

- I. The Best Kept Village Sign has still not had the Gold Leaf reapplied despite several communications with the craftsman. If no response is received, a formal letter will have to be sent.

13. Chairman's Items & AOB

- I. Addingham Post Office is due to close in February 2024. The Parish Council have organised a village meeting in the Memorial Hall to update residents.
- II. GB, JH, GC & SN will meet to discuss the ACS social media.
- III. The August Trustees meeting is optional and will be held only if necessary.
- IV. MW has been Treasurer for a few years now and wishes to stand down. Trustees were asked to consider if it is a role they feel they have the skills to take on or indeed want to. If not, members who have volunteered these skills will be approached.

13.v GB to check with MAK re the list of members who have offered their skills and help.

14. The meeting closed at 21.15

The date of the next meeting: Tuesday 19th September @ 19.15 Mount Hermon

NB If required the Trustees will meet Tuesday 15th August