



Addingham Civic Society
Minutes of the Meeting of the Trustees
Tuesday 16th July at 19.15 p.m.
Mount Hermon



1. Chairman's Welcome and Apologies

Present: Gill Battarbee (Chair), Roger Seddon, Richard Walton, Seamus Bloomer, Ian Cameron, Gary Copping, Margaret Keating, Pat Weatherill, Jayne Hood, Chris Ensor, Stephen Noblett, Jane Welby (minutes).

Apologies: Malcolm Keeble

2. Declarations of Interest : None

3. Minutes of the Trustees' Meeting of 18th June 2024 and Matters Arising

The minutes were proposed as a true record by MAK, seconded by SB. All in favour.

Matters arising not on the agenda

5.ii – completed

8.iv – completed

8.vi – completed

9.ii – Trustees aware of events this week

10.ii – completed

7.ii Co-op storage area – Ward Councillor Caroline Whitaker is looking into this

4. Correspondence

- I. Fiona Mann has nominated Jo Onions (Bereavement Counsellor), for a Civic Pride Award for her work in providing free group bereavement sessions in the village. Trustees agreed that her name should go forward for the 2025 awards. GB to write and thank Fiona and advise of the Trustees decision to include Jo in next years nominees list.
- II. Wendy Green (Memorial Hall Caretaker) has advised that the projector stand has been missing from the hall since last week and asked if anyone knew of its whereabouts. This is not used by the ACS.

Actions

- I. GB to thank Fiona for her nomination and to advise that the nominee will be on the list for 2025

5. Finance

- I. Sums of £500.00 each have been transferred to the CAA from the ACS and AEG. The Heritage Group working fund of £500 has not yet been transferred. The finance report reflects the income from the summer trip, but expenditure will be reflected next month.
- II. Garden Friends have requested the final payment of their community award which was agreed at this meeting. GB to advise them of this outcome.

Actions

- I. GB to advise Garden Friends of the status of their community award.

6. Book Sales

- I. CE reported book sales at the Gala
- II. Ilkley Visitor Centre have taken 5 copies of the Blue Plaque Trail.

7. Planning

- I. The PC have three planning applications on their agenda which are in a conservation area, but which do not appear to present any issues.
- II. Old School Site – The application for community asset status was rejected. The PC, Ward Councillors, Jan Hindle and Rick Battarbee met informally and Neil Whitaker (Ward

Councillor) agreed to advise the Clerk of the PC in preparing a letter to Bradford planning requesting more specific details of their decision to reject the application.

8. Heritage Group Update

- I. IC thanked the Trustees for agreeing funding which is helping to make improvements to the photo archive. He also thanked Gary Copping for the significant amount of work that he has done and continues to do for the group.
- II. The Low Mill information board will be unveiled on Saturday 20th July at 11.00. The event will be attended by members of the Parish Council and Ward Councillors.
- III. The Speakers meeting on the 18th July will present the work of the Heritage Group.

9. Environment Group Update

- I. Water week is in progress and the ticketed event scheduled for Saturday afternoon (20th July) is fully booked with a waiting list.
- II. Special mention and thanks to Jan Hindle who is currently running 3 balsam bashing sessions each week.
- III. The PC and AEG agreed a grass cutting regime with Bradford Council for the wildflower meadows in the village. Unfortunately, cutting this year far exceeded what was agreed on the Old Station Way site with extensive damage to the orchids and yellow rattle and resulted in the unfortunate demise of a hedgehog in the process. The ACS as a whole is party to this agreement.

Actions

9.iii GB to write to Bradford Council in respect of this incident and to add weight to the concerns of the PC and AEG.

10. Membership Subscriptions

- I. A new member was recruited at the Gala. Numbers currently stand at 402 i.e. 392 plus 10 honorary members.
- II. Subs renewals are starting to come in now.
- III. Drop in dates for subs renewals – GB to suggest 2 dates in August and 1 in September after checking availability of the Hub.
- IV. Members cards are with Peter for printing. Members who have already renewed have therefore not received their cards yet.

Actions

10.iii GB to circulate dates for drop in sessions

11. Social Media

- I. GB and SN to meet to discuss Social Media.
- II. GB thanked Gary Copping for the work he undertook in moving everything to the new server.

12. Policies & Incident Reporting

- I. Social Media policy was reviewed and suggestions made which include specifying the purpose of the policy and who the policy is for in the introduction, and a section outlining key advice for members when commenting on social media posts.
- II. The existing policy changes were reviewed and agreed for sign off with the exception of the Health and Safety Policy which it was agreed needs amending and more explicit consideration of responsibilities, accountability and what is feasible for the Society.
- III. The draft critical incident form was agreed with the addition of a space for the event at which the incident took place if applicable and/or venue.

Actions

12.i JW to revise the Social Media Policy and resend for review by Trustees. This will ultimately be forwarded to members of the Heritage and Environment Groups for comment.

12.ii JW to revise the Health and Safety Policy and send to Trustees for review/comment. JW will also format the agreed policies for sign off. RS to look at the insurance requirements for risk assessments.

12.iii JW to amend the critical incident report form.

13. Projects

- I. Petanque Court Benches – GB enquired with a contractor but they were too busy at this time. Suggestions of potential contractors required.

Actions

13.i Trustees to forward names to GB

14. Programme

- I. Summer Trip – This was a very successful event with 26 participants and financially broke even. JH had approached the coach company for a smaller coach than booked and they agreed a small refund which eased the burden of cost. 26 people attended the evening meal and this was a success and deemed good value for money. GB met the chair of the Halifax CS who suggested that they could have organised a tour. Consideration to be given in future to other Civic Societies for input into future trips.
- II. Gala review – Concerns were raised with regard to where the ACS stands were sited and the space allocated. This is a concern to be raised with the Gala committee. It was also suggested that an interactive experience may be helpful rather than static stands.
- III. Speaker meeting – Trustees have agreed roles for the evening and there will also be the opportunity to sell party tickets and renew memberships.
- IV. Water week is in progress
- V. To date approximately 20 tickets have been sold for the Summer Party.
- VI. Events and Speaker dates have all been organised for 2025.

Actions

14.ii GB to feed back to the Gala Committee. Trustees to consider displays for future events.

14.vi GB to send speaker and event dates to GC for the website.

15. Chairman's Items & AOB

- I. GB attended YHACs quarterly meeting. The main speaker was the Executive Director of Civic Voice who discussed the new Government's planning agenda. The key points addressed were that the plans come from the Treasury and that a review of green belts will be undertaken with local Mayors, but that communities will not be included. Similarly grey belts will be introduced although there is no clear definition as to what this term means. Civic Voice is focussing on planning and expects to be able to offer advice and recommendations. The Chair directed Civic Societies to Zac Simons blogs on planning issues. He also suggested that Civic Societies should pay attention to how they are perceived in terms of planning considerations.
- II. Robbie Moore MP was invited to the unveiling of the Low Mill information board but is otherwise engaged on that date. However, he has advised that he is happy to meet to discuss any particular issues that the ACS wishes to raise.

16. The meeting closed at 21.25

The date of the next meeting: Tuesday 17th September @ 19.15 Mount Hermon