



**Addingham Civic Society**  
**Minutes of the Meeting of the Trustees**  
**Tuesday 15<sup>th</sup> July 2025 at 7.15 p.m.**  
**Mount Hermon**



**1. Chairman's Welcome and Apologies**

**Present:** Gill Battarbee(Chair), Pat Weatherill, Ian Cameron, Chris Ensor, Malcolm Keeble, Margaret Keating, Jayne Hood, Seamus Bloomer, Jane Welby (minutes).

**Apologies:** Roger Seddon, Richard Walton, Stephen Noblett.

**2. Declarations of Interest** None

**3. Minutes of the Trustees' Meeting of 17<sup>th</sup> June and Matters Arising**

The minutes were proposed as a true record by Chris Ensor and seconded by Jayne Hood. All in favour.

***Matters arising not on the agenda***

**6i Gill to ask Mike to reflect the maintenance payments.** Completed

**6ii Gill to request a cyber security quote.** Quote requested

**8i Gill to forward Don's list to Trustees with additional suggestions for the ACS to charge.**

Agenda item

**9iii Gill to respond to advise the resident to arrange meetings with the relevant stakeholders.**

In progress

**9iv Gill and Malcolm to formulate a response.** Response sent on behalf of ACS

**10iv Gill to ask Don for a list of current assets.** All on pcloud

**12ii Gill to register an interest. (Skill Matching University of Leeds)** Interest registered

**13ii Jayne to present the Summer trip at the June Speaker meeting** Completed

**14i Gill to let Lucy know about the bench outside the library.** Lucy and Simon informed and on the PC agenda but limited funds to maintain all village benches at once.

**15iii Gill to ask Lucy to arrange contact to be made with residents to address the issue with their hedges.** Request made to Lucy.

**4. Correspondence** None

**5. Risk Register**

- I. Margaret raised the issue of establishing a protocol for a set of spare keys and an additional keyholder. Keys to be transferred to another Trustee when keyholder is unable to attend an event. This was in respect of a recent incident at a speaker meeting which was perceived as having the potential to risk the reputation of the ACS.
- II. The recruitment of new Trustees is an ongoing project.

**6. Finance**

- I. Seamus reported a relatively quiet month of June, highlighting the receipt of £915.50 from Gift Aid. Expenditure reflected book purchases and payment of a grant towards a lithophone for the Church Orchard from the BCC money.

**7. Membership Update**

- I. Margaret reported 394 paid memberships and 10 honorary reflecting 281 households. Renewals for 2025/26 are beginning to come in.
- II. Membership cards are being updated and Trustees were asked to check that their contact details are up to date. These will be printed and distributed to members on receipt of their subscriptions when speakers are finalised.
- III. Speaker Meetings – Jayne requested suggestions for speakers for the coming year. To date 6 are booked which includes the Heritage group and AEG.
- IV. The Skipton Brass Band have very kindly offered to perform a concert to raise money for the AEG. They are organising this themselves and will inform the Chair when a date has been set.

## **8. Book Sales**

- I. Approximately 17 copies of the new Geology book have been sold and Chris Cobley's book will be formally launched at the July Speaker meeting, although he has already sold several copies.
- II. Reprint of 'Glimpses of the past' has not yet been decided and has therefore been removed from the book list until a decision has been made.
- III. Chris and Gill reviewed the book prices and a copy of the list was given to the Trustees present. Gary has updated the website.

## **9. Planning**

- I. The proposal for replacing the garage between School Lane and Daisy Hill (owned by resident on Daisy Hill) with a small dwelling has been approved on appeal.
- II. Outline permission has been granted for 9 houses to be built on land at the top of Parsons Lane/Turner Lane. This land has been redesignated as "Grey Belt".
- III. St Peters Church are seeking permission for a new footpath from the car park that drops the gradient making it more accessible for parishioners and visitors especially the disabled. The Church is grade 1 listed and the site is of significant archaeological importance. The application has been supported by the ACS planning group with caveats including the removal of the existing path and that it should have full archaeological supervision throughout.
- IV. Road Safety – Ilkley Civic Society met with Bradford road safety and have provided the ACS with the discussion points which could be used as prompts for ACS discussion.
- V. Conservation area review – Local organisations can undertake their own reviews within certain constraints. Gill contacted the Ilkley ACS to discuss how they undertook their review.

## **10. Heritage Group Update**

- I. The VJ display will be running in the Hub during August and September. The display case previously on loan from Cliffe Castle is currently in use but should be available for loan by mid August. The film 'Bridge on the River Kwai' will be shown in the Memorial Hall on Friday 22<sup>nd</sup> August. Previously the costs have been covered by admission charges, however, in the event that costs are not covered, the Trustees agreed to support with 50% of the amount.
- II. Social media channels in use by the Heritage Group were reviewed and have seen a recent marked increase with regard to memories of Addingham. Don has checked each platform and reported that they are not properly linked. Therefore the group has added this to their work streams. They also intend to adapt the ACS social media policy to accommodate their own requirements.
- III. The first meeting of the Friends of Friendless Churches was attended by Chris Cobley representing the ACS in respect of the Farfield Meeting House.
- IV. Ian attended a meeting in Huddersfield of the National Archive and Heritage Group. One of the sessions was on tips to run a good exhibition which the heritage group are using to inform their VJ display.

## **11. Environment Group Update**

- I. Water week – CAA have worked with Yorkshire Water to create a leaflet which is currently being distributed to all Addingham Households.
- II. The AEG are balsam bashing three times a week and tackling giant hogweed. They are seeing an overall decline in balsam, particularly in the becks.
- III. Gill met with the primary school to discuss the school enrichment programme. They are keen for the ACS to continue to contribute to this.

## **12. Programme**

- I. Summer Trip – unfortunately despite Jayne's significant efforts, the trip had to be cancelled due to a lack of uptake of places.
- II. Social evening meal, again organised by Jayne, was extremely successful and enjoyable for those who attended.
- III. Gala – the ACS and sub groups had a much better position this year. Gill commented that some thought should be given as to how displays are set up next year as it was difficult to know where Trustees could place themselves without obstructing views of the display. However, it was extremely hot which appeared to increase the number of people standing round the stands whilst sheltering from the heat. The fee for the tables has yet to be paid.
- IV. July Speaker meeting is organised.
- V. YHAC's Summer Meeting – Jayne is organising the lunch and has a small team of helpers. Gill requested help in setting up the Memorial Hall from 10.30 on Saturday morning (26<sup>th</sup> July) and for

baking. Gill also invited ACS members but stressed that places are limited. She has condensed the key parts of the new members booklet into a double sided A4 sheet ready for printing and distribution at the event for visitors.

- VI. Summer Party – Tickets and posters will be printed when the band photo has been received. 40 attendees are required in order to break even but following discussion it was determined it should be cancelled if 35 tickets are not sold. Gill will check with Richard as to whether the band will require payment if cancelled and how much notice would be reasonable in this event. Pat has offered to source raffle prizes
- VII. Village Quiz – Mark Gregory (organiser) has requested names of participants. Two have agreed so far, with another potentially a reserve. Several names of members were identified as potential participants and Gill will contact them individually, sending out a mailchimp if they are unable to join the team.
- VIII. New Members meeting – 22<sup>nd</sup> September starting at 7pm in the Addingham Cricket Club. Format will be the same as previous years.
- IX. Auction of Promises- Jayne is leading a small team organising this event. The current focus is on acquiring promises. They will be approaching local businesses that have not been approached previously for ACS events to try and secure promises. The charity of choice is Martin House and Jayne is liaising with their fund raising department for advice and supporting literature. Martin House will provide their own card readers for sales of promises and donations. However, Jayne has applied for a temporary alcohol licence to sell wine at the event which will need to be paid to the ACS account.

**Actions**

**12.vi Gill to check with Richard re payment for the band in the event of cancellation. Pat to source raffle prizes**

**12.vii Gill to approach potential quizzers among members to join the team. Mailchimp if numbers not made up.**

**13. Projects**

- I. Maintenance – nothing of note this month.

**14. Chairman's Items & AOB**

- I. BCC Baton – This was an extremely late request passed to the Ward Councillors within a week of the event who then had to contact various groups within their ward to arrange baton holders. Therefore groups received within 3-7 days notice. Despite this short notice 7-8 Addingham groups stepped up and participated. The event was filmed and the groups were interviewed but villagers were not necessarily aware of this event to come and support it. The footage will be edited to create a film for BCC.
- II. Malcolm requested that thought be given to how hub displays can be more widely used after their tenure at the hub, as they take a significant amount of work to prepare.
- III. Chris was contacted by the Upper Wharfedale Field Society History Group based at Grassington. They will be visiting the village on the 28<sup>th</sup> August and asked for advice about car parking. Gill suggested they approach St Peters for permission to use their car park. They are particularly interested in High Mill and have requested if possible that a heritage group member speaks to them.
- IV. Jayne commented that the Speaker meeting list displayed in the notice board at the side of the hub is out of date.

**Actions**

**14.iii Chris to forward contact details to Ian who will discuss with the Heritage Group.**

**14.iv Pat to check the notice board and update as required.**

**15. The meeting closed at 9.45pm**

**The date of the next meeting: Mount Hermon Tuesday 16<sup>th</sup> September at 7.15pm**