

ADDINGHAM CIVIC SOCIETY

Minutes for the Trustees' Meeting

Tuesday 21st July 2026 at 7.15 pm, Mount Hermon

1. Chair's Welcome and Apologies

The Chair opened the meeting and welcomed everyone.

A request to record the meeting was made.

Present: Gill Battarbee (Chair) Roger Seddon, (Vice Chair) Seamus Bloomer, (Treasurer) Paul Harris, Ian Cameron, Malcolm Keeble, Steve Noblett, Chris Ensor, Jayne Hood, Pat Weatherill Wendy Allen (Secretary)

Apologies: Kathy Gilbert, Margaret Keating

2. Declarations of Interest

No declarations of interest were recorded

3. Minutes of the Last Meeting on 16th June 2026 and Matters Arising

The minutes of the meeting held on 16th June 2026 were approved as a true record.

Proposed: Chris Ensor, Seconded: Roger Seddon

Action from Previous Minutes not on the agenda: completed

4.i Primary School cheque presentation, for the purchase of IT equipment has been made, by Chris, Margaret, and Steve and the school posted public thanks on Facebook.

6. Finance: Richard Walton's speaker fee has been paid and payment of Gift Aid arranged through his intended donation back to the Society to enable Gift Aid recovery.

13.ii Village Gala: Everyone who staffed the stand was thanked. The Chair noted that the Society had paid for three tables, but only two were available on the day. The Chair has emailed the organisers to inform them, but donated the £25 paid, to the Gala Committee Fund

15.i The Civic Pride Award was presented and Trustees who attended the presentation were thanked

4. Correspondence

4.i Village Groups Meeting: ACS was represented by Gill Battarbee, and the Heritage Group by Ian Cameron, at the Village Groups Meeting, organised by the PC held on 25 June 2026.

The group will be called the Addingham Community Network and has been created to help village organisation share news and resources; with a 'shared village diary' being kept at The Hub.

First meeting, to be held on 2nd September 2026

Action: confirm with Lucy Steer, PC Clerk, nominated ACS representative and attendance at the meeting on 2nd September 2026, The Chair

5. Risk Register: Risk Analysis Process

5.i The Society-wide Risk Registers have been reviewed by Paul Harris. Follow up is needed

- to establish, from the Memorial Hall Committee: Capacity management at speaker meetings; Fire safety and evacuation procedures; Compliance with the Memorial Hall's maximum seating capacity of 100.
- to work with the Environment Group to review existing risk documents for their many activities.

Action: Paul Harris to contact the Memorial Hall Trust

Action: Paul Harris to contact the Environment Group

5.ii St Peter's Crypt: The Chair confirmed an email was sent to Rev. Mark Cannon, advising the Civic Society would not be involved in any exploration of the crypt and recommended seeking professional advice before proceeding. Rev. Cannon replied that the church had already halted the project, pending such advice.

6. Finance

6.i Matching End-of-Year and Monthly Finance Headings

Seamus Bloomer presented the June Finance Report.

Income was limited during the month while expenditure included:

- Primary School IT fund: £1000 donation
- Speaker fees £120
- Village Gala £75

Other matters:

Petty Cash

- A petty cash for Society events, of £200, has been retained

Monitoring of small coinage paid to ACS

- Seamus noted the banks reluctance to process quantities of low-denomination coins.

Action: quantity of low-denomination coinage to be monitored by Seamus Bloomer, Treasurer.

7: Membership Update

7.i Continue insurance review update

The insurance review by the Chair and Roger Seddon is ongoing. The review is awaiting the conclusion of the society-wide risk register, being developed by Paul Harris, leading to a review of the insurance implications, before proceeding.

Action: present findings at the next meeting, The Chair and Roger Seddon

7.ii Membership renewals

The membership Secretary, Margaret Keating has started the process of collecting Membership Subscription.

Action: report renewal status at the next meeting, Margaret Keating

8. Book Sales

Book sales are quiet, with sales totalling £62, at the Village Gala. Stocks of all books are adequate.

9. Planning Update

9.i Bradford Local Plan:

- The Chair reported speaking to Helen Kidman and David Blackman (Ilkley Civic Society), neither of whom had any updates.
- Malcolm Keeble provided a further update from Bradford Council that the plan is delayed and now expected by the end of the year.

9.ii East village development proposal update: Malcolm Keeble confirmed that comments on the east village development proposal were submitted and circulated.

Other Planning Matters:

- Silsden Road Development: an application has been submitted for nine houses on land on Silsden Road, between the playing fields and Turner Lane. The proposal is for a mix of three, four, and five-bedroom houses.
- High Mill: retrospective permission for painted lintels was refused by the council, in line with their guidance
- Craven Heifer Green Space adjacent to a new build house. Incorporation of this land designated as a Green Space, into the new property's garden, has been refused by Bradford Council. The Trustees noted the vulnerability of mature trees on the site.

10. Heritage Group Update

10.i Catholic Church Blue Plaque:

- following a site visit, by the working group, the application for a Blue Plaque, on the right-hand side of the building is supported
- The plaque's content will focus on the story of Father Richard Kirkman, the Addingham Martyr

Action: wording of the Plaque to be decided, Ian Cameron, Paul Harris

Action: Confirmation to be sort from the church, regarding support for the plaque's installation, Working Group, Margaret Keating

10.ii Blue Plaques trail App / Exhibition in The Hub update

- Blue Plaque trail app is now available for download from the ACS website.
- Thanks were extended to Margaret and Chris for the design of the display in the Hub, particularly the balance of photographs and text.

Other matters:

Commemorating the Clark Foley Family and their connection and contribution to Addingham: Consideration is to be given to how Addingham recognises and acknowledges this.

Action: for consideration by the Heritage Group.

11. Environment Group Update

11.i Hoffmann Wood field Project: the Parish Council agreed and confirmed their support to fund the remainder of the cost for the development plan and village consultation, by The Yorkshire Dales Millennium Trust. The total cost is now £5,045.

Action: Circulation of the detailed plan from the Yorkshire Dales Millennium Trust to the trustees., The Chair

Other matters:

- The Environment Group continues with balsam pulling being the main current activity

12. Website Changes / Additions

12.i PCloud update: the Trustees agreed to the purchase of, a lifetime subscription, for a separate PCloud account for the ACS, Environment Group, and CAA, to work alongside the Heritage Group and Photo Archive. A lifetime contract for 500GB of storage will be £199.

Action: the purchase of a new 500GB lifetime Pcloud, The Chair

12.ii Email accounts and website management costs update

Consideration of the cost of the transferring and hosting the 'addingham.info' website, so all the ACS sites are managed by the same company, was made.

- Michael Jaros quoted a fee of £80 to transfer the website and an annual hosting fee of £160.
- The 'addingham.info' domain has associated email addresses. The cost for each active mailbox under Michael's management would be £25 per year.
- The following accounts and their use were reviewed:
 - 'environment@addingham.info'
 - 'archive@addingham.info'
 - 'don@addingham.info'
 - 'gardenfriends@addingham.info': the Trustees agreed to cover the cost in recognition of the Garden Friends' work.
 - 'photoarchive@addingham.info'

The Trustees agreed to proceed with the website transfer and the email account consolidation.

Action: the usage of the 'don@addingham.info' and 'photoarchive@addingham.info' will be assessed before the consolidation with Michael Jaros, The Chair

12.iii Trustees shared Google calendar: confirmation it is set up and working, was given.

Action: circulation of instructions to access and use the shared Google calendar, The Chair

13. Programme

13.i New Members' Social Evening, Monday 14th September: the date and venue, of the Cricket Club were confirmed

13.ii August Summer Extravaganza, Friday 14th August from 7.30

- staffing organisation will be led by Jayne Hood, volunteers are needed for setup at 2:00 pm.
- Ian Cameron will organize approximately 10 raffle prizes.
- Margaret Keating will greet guests at the door
- Kathy Gilbert and Pat Weatherill will sell Raffle Tickets
- Steve Noblett will create a playlist and organise the sound equipment

13.iii Feedback from YHACS Summer Meeting

The Chair reported on the YHACS meeting in Beverley, which was well-attended. A talk was given on "Industrial Beverley", including a discussion on the proposal for wind farms and large National Grid electricity hubs around Beverley.

13.iv Speaker meetings

- The talk by Dave Stannard on the Leeds Playhouse, July meeting, was well-received.
- The next meeting is on Thursday, 17th September 2026, featuring Martin Lunn on "Astrology versus Astronomy".

13.v Village Quiz Saturday 5th September

John Fox, a new ACS member, is organizing the team, interest from two other members has been expressed.

Action: Quiz team and details to be confirmed, John Fox

13.vi Autumn Fair, Saturday 17th October, more details to follow

13.vii Christmas Party: Thursday 10th December

- Jayne Hood has identified a potential new band and will share details

13.viii Climate and Nature People's NEB film: Following the successful screening by Climate Action Addingham, attended by over 100 people, ACS decided not to organise another showing, but signpost people to other local events

Action: advertise local venues showing the film, in the next newsletter, The Chair

14. Projects

14.i Low Mill bench

Drawings and information and has submitted an inquiry to Bradford Planning to determine if planning permission is required; a response is awaited.

Action: the Working Group to report on planning advice, fixing and maintenance plan

14.ii Maintenance:

ACS Map Notice Board at the top of the suspension bridge steps, The Chair confirmed the repair and repainting of the notice board, at a cost of £80.

15. Chair's Items and Any Other Business

15.i Community awards: Lithophone

The village has been offered a second Lithophone, Roger Seddon said a venue was being sort, various options were discussed

Action: contact Ian Drysdale, who has connections to the Beamsley Project, as a possible site, The Chair

Date of Next Meeting

Tuesday 15th September 2026, Mount Hermon at 7.15 pm.

The meeting closed at 9.20 pm