



**Addingham Civic Society
Trustees' Meeting
Tuesday 17 March 2026
Time: 19:22
Mount Hermon**



AGENDA

1. Chairman's Welcome and Apologies

Meeting recording and transcript via Plaud.

Gill welcomed Kathy Gilbert, observing.

Present: Gill Battarbee, Roger Seddon, Malcolm Keeble, Chris Ensor, Jayne Hood, Steve Noblett, Seamus Bloomer, Margaret Keating, Richard Walton, Pat Weatherill

Apologies: Ian Cameron

2. Declarations of Interest

None

3. Minutes of the meeting of the 17th February 2026 and Matters Arising.

The minutes of the previous meeting were reviewed and approved as an accurate record.

Roger signed and dated the approved minutes.

4. Correspondence

None

5. Risk Register

A draft Memorial Hall Evacuation Plan is being created and will be circulated to trustees for comment and added to the Risk Register.

Action: Gill to circulate draft Evacuation Plan

6. Finance

i. Update: All trustees had received February finance report and there were no questions.

ii. Gift Aid: £905 has been received. All appropriate donations will, in future, be included in our gift aid submission.

iii. End of Year: Ian Drysdale has agreed to examine the accounts. Seamus will liaise with Ian.

iv. Community Award: An application has been received from Bobbie Millar for funds to restore a lithophone for use by the Addingham Primary School. Funds are also being sought from the Friends of the school. Once the Grants Committee has a recommendation it will be circulated to trustees for ratification.

Action: Seamus to liaise with Ian

Action: Seamus to include small donations in gift aid as appropriate.

Action: Gill to send committee recommendations re Community Award to trustees.

7. Membership Update

Membership is currently 364 paying members, 374 including honorary members.

Cards of condolence have been sent to two households, Rita LeLeux and John Farnell have both passed away. Gill will attend their services on behalf of ACS.

Action: Gill to attend services.

8. Trustees

We have vacancies for a secretary, overview of projects, support for website management and communication. Kathy Gilbert joined the meeting as an observer and is interested in becoming a trustee with a responsibility for events.

Gill will check whether PH may be interested in joining the trustees.

Gill will be meeting resident John Fox to discuss his interest in taking over some of Richard's role.

Vice Presidency: Gill will circulate notes regarding the role of a vice president with a view to formally inviting Catherine Snape.

Action: Gill to check possible interest in trusteeship

Action: Gill to circulate notes.

9. Book Sales

Chris reported continued sales of Chris Cobley's books.

She will check stock prior to the Spring Fair.

Action: Chris to check stock.

10. Planning Update

The Neighbourhood Plan Review is underway with our Planning, Heritage and Environment Groups. Their comments have been collated they will be taken to the next review meeting with the Parish Council.

Changes to the national planning regulations have put villages at an increased risk of development.

Several sites around the village have been identified for sale or planning permission.

Action: Malcolm to collate the feedback regarding the Neighbourhood Plan Review.

11. Heritage Group Update

- Work continues on inspecting and researching the embroidery covers. Two are Arts and Crafts coverlets around 120-140 years old. There is also Urdu script on one item.
The intention is to have an exhibition in October at the Hub centred on these embroidery items
- The annual Yorkshire Heritage Summit is being held this year in Barnsley at the end of the month. We will have a stall and intend to use our new pull up banner for the first time.
- Instagram followers are nearly 950 and Facebook followers exceed 700.
- The group will be submitting to Malcolm their Heritage suggestions in regard to the Neighbourhood Plan. The overall view is that the Heritage section of the current plan is very good and that their suggestions are relatively minor.
- Next month they intend to RAG rate our progress on the current work programme and the month after that start to develop a new set of priorities.
- Chris Cobley reported on his volunteer work supporting the Farfield Quaker Meeting House as a Civic Society representative.

12. Environment Group Update

- As part of their 10 year review AEG is proposing a restructuring. This would involve the transfer of AEG leaders and agendas on Zero Carbon, Zero Waste and Sustainable Water to Climate Action Addingham (CAA), leaving AEG to focus in detail on Nature and Wildlife.
- CAA would develop into a self-help group with village organisations supporting each other with their sustainability programmes.
- AEG thank the trustees for their support over the last ten years.
- Trustees agree in principle to the proposed restructure and note the value of AEG as part of the Society.
- A briefing note from Rick and Jan will be attached with these minutes.
Action: Gill to attach AEG briefing note with minutes.

13. Website Changes/Additions

Gill noted that an update of the front page of the website is in progress.

14. Programme

- i. Speaker Meeting 19th March. Arrangements are in place.
It was agreed to spend up to £30 on raffle prizes for Speaker Meetings.
A monthly “Raffle Purchase Rota” was agreed and will be circulated with these minutes.
Action: Gill circulate rota.
- ii. AEG Brass Band Concert 21st March. Arrangements are in place.
A procedure is being put in place to ensure that the side wings and back drop of the hall stage will be returned to a neutral and uniform colour/texture following any production.
- iii. Spring Social Meal 25th March at the Craven Heifer. 19 places have been booked.
- iv. Spring Fair 18th April. Final planning meeting to be held at 9 Main St, 2 pm 13th April.
Crossing Patrol Lady, Gill Kettle, to be asked to draw the raffle.
Action: Margaret to ask Gill Kettle
- v. 2026 Summer Special. Trustees agreed to approach Mark Gregory to lead a Singo Bingo. Friday 21st August.
Action: Jayne to approach Mark for availability and quote.
- vi. Trustees agreed to enter a Society team in the Village Quiz 2027. Team members to be sought in good time. Further information to follow.
- vii. Memorial Hall Dates for 2027. The list has been circulated.
Gill to seek alternative date to Feb 24th due to clash with AAGAs.
Action: Gill to seek date and circulate revised list with the minutes.

15. Projects

- i. Maintenance. Please let Richard know of any maintenance jobs that need doing.
Currently the list includes: maintenance at Pétanquè court surface and benches, clean the Village Maps, Heritage Information Boards and Blue Plaques. Ensure Blue Plaques are visible.
- ii. Trustees agreed Civic Pride Awards for the two residents who manage the Church St. kiosk. Gill to draft words and organise certificates.
Action: Gill to organize certificates.
- iii. Gill to follow up with Mick Greenwood the Low Mill bench project.
Action: Gill to contact Mick.

16. Chairman’s Items & Any Other Business

- i. Village Newsletter. The newsletter will be a little late this spring but should be ready for distribution in late March/early April. Thanks were expressed to Jayne Farnell for her editorial work.

The Meeting Closed at 9 pm.

Date of Next Meeting Tuesday 21st April, Mount Hermon, 7.15 pm.