

Addingham Civic Society



Minutes of the Trustees' Meeting

Tuesday 19th May 2026 @ 7.15pm, Mount Hermon



1. Chairman's Welcome and Apologies

Present: Gill Battarbee (Chair), Roger Seddon (Vice Chair), Ian Cameron, Paul Harris, Jayne Hood, Margaret Keating, Steve Noblet, Wendy Allen (Minute taker)

Apologies: Seamus Bloomer (Treasurer), Chris Ensor, Kathy Gilbert, Malcolm Keeble, Pat Weatherill, Peter Haig
Chair requested permission to record the meeting.

2. Declarations of Interest

No declarations of interest were made.

3. Minutes of the last meeting on the 21st April 2026 and Matters Arising

- **Correction to minutes:** corrections were made, to change the heading from "agenda" to "minutes" and to confirm the spelling of Carrie's name.
The minutes of the previous meeting were approved.
Proposed by Roger Seddon, seconded by Steve Noblet
- **Actions from minutes:**
 - 5.i Action:** Paul to set up a H&S Working Group: initial meetings with Roger and Ian (Heritage Group) to draft and risk score activities. Input from the Environment Group will follow.
 - 6.ii Actions:** Gill to call Officers' Meeting, in June, to review account headings for the next financial year
 - 6.iv Action:** Gill and Margaret to follow up with the Friends of Addingham Primary School (FAPS): letter to the Head Teacher, pledging £1,000 for IT equipment, to be paid directly to the school.
 - 6.v Action:** Gill to follow up: draft evacuation plan for the Memorial Hall.
 - 6.vi Action:** Roger, Paul and Peter to follow up the H&S Review.
 - 6.vii Action:** Richard and Gill to follow up: donation of obsolete ACS equipment.
 - 10.i Action:** Malcolm and Gill to follow up with a date for this review meeting: Malcolm to set up the Neighbourhood Plan review meeting.
 - 10.ii Action:** Malcolm has submitted the formal objection citing policy and cumulative impact re 130 Main St., and the Planning Group is tracking St Peter's Church application, re Ilkley Men's Shed proposal.
 - 11.i Action:** Chris Cobley's new book Squalor, Cholera and Water is published.
 - 11.ii Actions:** Blue Plaque for Our Lady and English Martyrs Church: Paul to coordinate with Margaret and Carrie to complete the draft application, following conducting a safety/accessibility review of the proposed location.
 - 13.iii Action:** Gill facilitate a review of ACS use of Pcloud, to be followed up with Don Barrett
 - 14.i Actions:** suggestions for the speaker programme to Jayne, particularly regarding the Christmas speaker
 - 14.a Actions:** Summer event being explored by Jayne and Kathy: Mark Gregory confirmed for the summer event on August 14th 2026
 - 14.b Action:** Gill to approach John Fox: John Fox, will assist with organising Village Quiz
 - 15.i Action:** maintenance issues to be reported to the Gill, as the single point of contact, and passed then to Richard Mulligan
 - 15.ii Action:** Gill to form a small working group, regarding a Low Mill bench, to review Richard Walton's original drawings and seek quotes.
 - 15.iii Action:** Gill to follow up dates for the Civic Pride presentation, at the kiosk
 - 16. Action.** Margaret and Chris to liaise with the Heritage Group regarding the Blue Plaque display for the Hub.

4. Correspondence

ACS received an invitation from Ilkley Civic Society, for their 60th anniversary celebration in July, Gill to attend.

5. Risk Register

No current major risks to the Society were identified, to be kept under review.

Action: Paul to set up a Risk and H&S Working group.

6. Finance

6i Update: April figures were reviewed, with no outstanding income or expenditure. Payments included £202 for pétanque and £212 to Richard Mulligan for maintenance work.

The historic petty cash balance will be eliminated and consolidated into the current account, by Seamus. After June expenditures, the Chair and Treasurer will review balances for a potential transfer of funds, to a Building Society, to earn interest.

Action: accounts to be consolidated, Chair and Treasurer to review balances

6ii Heritage Group budget: The separate Heritage Group operational budget will be discontinued, but a reporting heading will be retained. The routine approval threshold, for expenditure, was set at £100.

7. Membership Update

The Society has 369 paying members, and 10 Honorary Members, a total of 379. Payment methods show online bank transfers as highest, followed by cash, then cheques and card payments, with standing orders noted as problematic if the membership fee increases. A review of the £11 membership fee is scheduled for the June officers' meeting.

Action: review membership fee at June Officer' meeting

8. Book Sales

Chris Cobley's new book is available on Amazon, with hard copies due. Richard's "train book" is in its final proof stage.

9. Planning Update

Malcolm will schedule a Neighbourhood Plan review meeting. An objection was submitted re 130 Main St, and the Planning Group will continue to monitor St Peter's Church planning application

Action: monitor St Peter's Church planning application.

10. Heritage Group Update

- The Heritage Group's plan for the next 20-30 months has been written.
- Tenancy agreements from Ripon (1870-1920) relate to Ilkley farms and will be passed to Ilkley Civic Society.
- Housing of a High School honours board, found at the Methodist Church, will be looked at by Chris and Ian
- Gary developed a Blue Plaque App for a desktop, and the group will investigate the possibility of further development of phone apps for listed buildings buildings, village walks etc.
- Paul gave an H&S session, including the impact on the siting of Blue Plaques in the village.

11. Environment Group Update

- AEG led a session for Brownies on tree labelling.
- Bradford has begun tidying the old first school site, presumed for market.
- The Hoffman Woodfield project is progressing, with money being sort to fund the Yorkshire Dales Millennium Trust survey and plan development.
- Permissions for the Old Station Way bench and information board have been received, with the Parish Council purchasing the bench (VAT-exempt).
- Climate Action Addingham will screen the National Climate Emergency film on 3rd July, aiming to invite local influencers, who will then arrange screening to their groups

12. Website Changes/Additions

12.i Updates/queries for Gary: Gary requested regular submission of updates for the website.

12.ii Pcloud review: Gill is following up with Don regarding a coherent approach to Pcloud use.

Action: Gill to meet with Don

13. Programme

- **Summer Special 14th August (Friday):** Mark Gregory is confirmed
- **St Peter's Family Fun Day June 13th:** The Saplings (children's environment group) will host a table.
- **Village Quiz 5th September:** Planning will proceed with John Fox involved.
- **New Members' Meeting:** To be booked at the Cricket Club for late September

Action: Gill to book

- **Speaker Programme 2027:** a full programme is nearly complete
- **Trustee Calendar:** Investigation will take place to reinstate a shared Google Calendar

Action: Wendy to contact Gary

14. Projects

14i Maintenance: The telephone box library kiosk door closer is broken and being assessed for repair.

Action: repair door on phone box

14ii Low Mill Bench: a working party will review Richard Walton's drawings / plans and seek quotes for a designer/contractor.

Action: working party to carry out review

14iii Civic Pride Awards 2025/6: requests for recommendations for Civic Pride Awards will be in the newsletter.

Action: review nominations

15. Chairman's Items & Any Other Business:

- **Memorial Hall Committee:** The Chair accepted nomination as a Memorial Hall trustee, to ensure ACS has a voice and vote.
- **Tokens of Appreciation:** for Ian Drysdale (for verifying the accounts) and Mike Enever (for preparing monthly statements) were approved.

Action: purchase and deliver gifts

- **Martin House Visit:** following the ACS donation, an invitation to visit Martin House, Boston Spa, on June 2nd at 12:00 was noted, with four places available for interested trustees.

The meeting closed at 9.10pm

Date of next meeting: Tuesday 16th June, Mount Hermon 7.15 p.m.