



Addingham Civic Society

Minutes of the Meeting of the Trustees

Tuesday 19th November at 7.15 p.m.



Mount Hermon

1. Chairman's Welcome and Apologies

Gill opened the meeting at 7.15pm

Present: Gill Battarbee (Chair), Jane Welby (Minutes), Malcolm Keeble, Roger Seddon, Gary Copping, Richard Walton, Pat Weatherill, Chris Ensor, Jayne Hood, Margaret Keating, Stephen Noblett.

Apologies: Ian Cameron, Seamus Bloomer.

2. Declarations of Interest

None declared

3. Minutes of the Trustees' Meeting of 15th October and Matters Arising

The minutes were proposed as a true record by Gary Copping and seconded by Margaret Keating. All in favour.

Matters arising not on the agenda

5.ii Completed

7.ii The Parish Council are not offering a response and leaving this to Bradford Council to address.

10.i Completed

11.i Completed

11.ii Completed

12.i Completed

12.vii Ongoing

12.viii Meeting arranged for Friday 22nd November.

14.iii Ongoing

4. Correspondence

None

5. Finance

- I. Mike has added cumulative totals to the report and included subscriptions. Richard pointed out that the seasonal party was noted in the income column but did not appear as an expenditure item. Chris commented that the Christmas card sales were incorporated within the autumn fair figures and that further identification of sales would therefore not reflect the overall total. Chris agreed to keep a record of overall Christmas card sales and report to the Trustees for minuting. The sum recorded as income to support Addingham BCC events and activities, was obtained from a Trust. Gill advised that small grants may be available from BCC but that details were not yet available.
- II. Margaret advised that the fees for Paypal and Sumup incurred from subscription payments amounts to approximately £18 to date.
- III. iBase Contract – Initial costs were approximately £5000.00 but this was offered at the time as a special deal. It is unclear as to when the 10 year contract expires but Gill suggested that steps were taken to ring fence money each year to cover the renewal costs. The current costs according to the website for this service are approximately £1000.00 per year. Following discussion, it was proposed that:
 - a) An initial £2000.00 of the money held in the Building Society should be ring fenced.

- b) At the end of each Financial year, a review of the end of year figures should determine what amount should be added to the £2000.00.
 - c) The Heritage Group should be formally reassured that renewal fees will be met by the ACS funds and not the Heritage group, but this would not preclude the Heritage Group from raising funds towards the renewal fee.
- IV. A list of potential maintenance jobs should be determined before enquiring about the cost.

Actions

5.i Gill to request that Seasonal Party should be reflected in the expenditure column

5.ii Gill to check the expiry date of the current iBase contract. Gill to advise the Treasurer of the plan to ring fence money to cover this cost. Gill also to notify the Heritage Group and reassure them that the contract renewal costs are not their responsibility.

6. Subscriptions

- I. There are currently 370 paid up members and 10 honorary members. 21 are still to pay but their membership will be lapsed at the end of December if subscriptions are not received by then. 2 people have paid subscriptions but have not completed application forms therefore their details are sketchy. Margaret will attempt to contact them and asked Gary to add a sentence on the web site reminding potential new members to complete the application form to ensure that they can be contacted with information about events and to receive their newsletters.
- II. Gill thanked everyone who attended and supported the New Members' meeting.

7. Book Sales

- I. Chris reported that the 'View from Addingham Moorside' is no longer in print but still listed on the website.
- II. Christmas Cards – The card orders will be forwarded for printing on Wednesday 20th November. To date 145 ACS cards and 45 AEG cards have been ordered.

Actions

7.i Chris to check stock of the book and advise Gary if it needs removing from the website.

7.ii Gary to remove the Christmas cards from the website.

8. Planning

- I. Most applications received recently, do not require a response. Gill thanked Richard for deputising for Malcolm in his absence. Malcolm discussed the proposed replacement of a garage with a small house on School Lane. The garage belongs to a property on Daisy Hill. Initially this application was rejected with the ACS taking a neutral stance, but the owner has appealed. It is therefore being reviewed and Chris Cobley has requested that the ACS reviews its stance and considers it in the context of recent parking changes, and the need for starter homes. All were in favour of the planning team reviewing their response.
Malcolm also commented on the proposed extension of a property on the bend towards the top of Addingham Main street. This extension would be on the original footprint of a building.
- II. Meeting with Bradford Planning Team. Notes will be circulated to the planning group. Gill summarised the key points from the meeting:
 - a) Local Plan – Bradford are anticipating approval of the local plan in 2026. The new plan will cover a revised 15 year period to 2041
 - b) Housing requirement – Bradford consider the current distribution to be acceptable but this is to be confirmed.
 - c) Grey Belt – agree that this is ill defined and lacks detail
 - d) Neighbourhood plan – still being honoured
 - e) Highways – offered a separate meeting for Civic Societies

f) Interested in being involved with the Wharfedale Greenway, but commented that it was likely to be a long drawn out process.

Gary mentioned the outstanding enforcements in the village.

Malcolm advised that the Neighbourhood Plan is due for review.

Actions

8.i Malcolm to follow up on the proposed extension to a property on Main Street

8.ii Malcolm to follow up on enforcements in the village. Gill to contact Chris Cobley re the Neighbourhood plan review.

9. Heritage Group Update

- I. Gary reported that the government has announced potential funding for events to commemorate VE and VJ days in 2025. Chris Cobley is checking whether the Parish Council is planning any events.
- II. Gill has contacted Peter from Hadfields and prints of the ink drawings of the village will be ready for the Christmas Market.
- III. The Heritage Group have reviewed their work programme to the end of 2026 and roles/tasks have been allocated.
- IV. Beeboles – The owner has raised concerns about protecting these for the future and initially advised to check with Bradford Council.
- V. Covid Project – Contacting groups is beginning.
- VI. Gary has taken over managing the Instagram account and reports approximately 950 followers worldwide to date.
- VII. BCC – The Heritage Group proposes a Blue Plaque Trail walk at a cost of £3 per person which includes a Blue Plaque Trail Leaflet. They are keen to include their walk on the BCC programme but this is proving difficult at the moment.
- VIII. Farfield Meeting House – Gill has received confirmation that the Friends of Friendless Churches will be taking over the management of the Meeting House very soon. They no longer require a Trustee but have asked if the ACS could nominate someone to be a member of the group which will meet approximately 2-3 times a year. They are happy to provide a piece for the Newsletter. Subsequent discussion considered that this member did not necessarily need to be an ACS Trustee or Heritage Group member but that they should share the notes from the meetings with the Heritage group and keep them informed.
- IX. Gill reported that previous resident Malcolm Birdsall who is an expert in vernacular architecture is moving back to the village.

Actions

9.iv Heritage Group to support the owner of the Beeboles with their quest to protect them for the future

9.viii Gill will request a piece from Farfield Meeting House group for the Newsletter asking for a member.

10. Environment Group Update

- I. CAA event – This was a very successful event supported by displays from village groups and short presentations. The report is to follow.
- II. The AEG annual social event has been booked for Friday 29th November, all welcome. Please let Gill know if you are planning to attend.

11. Policies

- I. The reviewed policies have been agreed by the Trustees and will be reviewed again in three years.

Actions

11.i Gill to sign the policies electronically. Jane to forward signed policies to Gary for uploading to the website.

12. Programme

- I. Civic Pride Award to be presented at 12.00 Wednesday 27th November. Attendees to meet outside.
- II. Christmas Party has been organised. Setting up starts at 2pm. 33 tickets sold to date. 45 needed to break even.
- III. Speaker Meeting 21st November – Same format as previously. Tables set up with objects. Stephen to assist the speaker. Set up will start at 6.15pm in view of the early start to the meeting.
- IV. January Speaker meeting – this will be held before the Trustees meeting, therefore setting up and task allocation will need to occur by email.
- V. February Speaker Meeting has been moved to the 27th February due to a booking error with the Panto group.
- VI. Remembrance Sunday 2025 – Some members/villagers were upset with the arrangements of the event this year in respect of the timing and that to offer their respects at 11 am required a church attendance and therefore was not inclusive. The Royal British Legion guidance advises that this is neither a religious nor a political event and it appears that the ‘requirement’ to attend the church service to offer respect at 11am has caused offense to some. It is unclear as to the rationale for the current arrangements.

Actions

12.iii Jayne to contact the speaker to ask that he brings 10 items.

12.vi Gill to enquire as to the rationale for the Remembrance day event format and to raise the concerns of villagers/members if appropriate.

13. Projects

- I. Maintenance – Discussed under finance but list of jobs to be compiled.
- II. Potential Future Project – Gill suggested revisiting the proposal of a bench at the end of Low Mill Lane where people tend to congregate to view the river. Richard has the original drawings. Gill has contacted Ian (who lives beside the site) to ask for his view of the proposal.

14. BCC

- I. Meeting planned for Friday 22nd November.

15. Proposed Meetings with MP

- I. Potential topics – Planning, Parking Issues, Road repairs, Addingham Bypass.
Volunteer Representatives – Rick AEG; Richard/Stephen ACS; Malcolm Planning; Heritage
TBC

Actions –

15.i Gill to check with Heritage Group re a representative

16. Chairman's Items & AOB

- I. New Members Booklet – needs ordering
- II. Price list for books in the library needs updating.

Actions

16.i Jane to send New Members Booklet to Gary and Margaret and to order 40 copies.

16.ii Chris to check and update library price list for ACS publications as required.

17. The meeting closed at 9.30 pm

The date of the next meeting: Tuesday 21st January 2025 @ 7.15 pm - Mount Hermon