



## ADDINGHAM CIVIC SOCIETY

### Minutes of the Trustees' Meeting

Tuesday 20 October 2026, 7.15 pm, Mount Hermon



#### 1. Chair's Welcome and Apologies

The Chair, Gill, welcomed the Trustees present

**Present:** Gill, Seamus, Paul, Margaret, Chris, Malcolm, Steve, Ian, Pat, Jayne and Wendy

**Apologies:** Roger and Kathy

Permission to record the meeting was noted.

#### 2. Declarations of Interest

Malcolm declared an interest in planning matters, relating to the proposed housing development near Bolton Road.

#### 3. Minutes of the Last Meeting on 15 September 2026 and Matters Arising

The minutes of the previous meeting were reviewed and accepted.

**Matters arising:** outstanding is the setting up of an Addingham Community Network WhatsApp group, by the Parish Council clerk.

#### 4. Correspondence

No correspondence was reported.

#### 5. Risk Register

Paul completed risk assessments for meetings and the Autumn Fair. Further assessments are required for the Environment Group work.

**Actions:** Paul to consult group leaders to complete further risk assessments

#### 6. Finance

**i. Update:** The Society's financial position was reported as healthy. Income and expenditure for September were reviewed.

**ii. The Autumn Fair** raised just over £1,000. The combined surplus from the two fairs is approximately £2,000

**iii. Mount Hermon's hire charge** has increased from £13 to £16 per hour. The revised rate was accepted, and the agreement is to be signed.

**iv. Donation to Charity:** after discussion of possible recipients, a grant of £200 to the AGN Craft Shed was approved, for material to make 8–10 bird boxes for St Peter's Orchard, and the replacement of a planter outside the Primary School, by AGF.

**Actions:** Steve: The Addingham Patients' Participation Group has requested approximately £150, towards banners, and is to be directed to the Society's online award application form.

**vi. Insurance:** Discussion regarding the cyber insurance renewal was deferred until Roger returns.

#### 7. Membership

**i.** The Society has 333 members: 323 paid members and 10 honorary members. Fifty-two memberships remain unrenewed, representing £572 in subscriptions, or around £600 including Gift Aid. The Trustees agreed that individual follow-up would be welcomed.

**Actions:** Gill to circulate a list and personal contact with individuals will be made, by Trustees

**ii.** The New Members' Social Evening was well received, with seven attendees. The cost was approximately £10 per head.

## **8. Book Sales**

- i.** Book sales continue steadily. “Glimpses of the Past” is out of stock and will be removed from the website. The Heritage Group is working on a replacement edition.
- ii.** Christmas Card sales at the Autumn Fair, AEG Event and the October Golf Club Ladies’ Day have been positive. The deadline for finalising Christmas card orders is 22 November.

**Actions:** Chris to finalise Christmas card orders by 22 November and place the order with Peter, for delivery in early December.

## **9. Planning**

### **9a. Local Plans**

- i.** Bradford Council’s Regulation 19 Local Plan proposes a housing requirement of 208 homes, compared with 165 in the 2021 plan. The consultation runs from 12 October to 29 November 2026. Malcolm stood aside from the discussion because of his declared interest in the Bolton Road site. Alan Taylor will prepare the Society’s formal response.

**Actions:** Malcolm to liaise with Alan Taylor

- ii.** Planning Application – 32 Stockinger Lane/Druggist Lane

The Trustees discussed an outline application for a four-bedroom house in the garden of 32 Stockinger Lane, at the corner of Druggist Lane. The site is within the Conservation Area and lies on a steep slope. Concern was expressed that the outline application did not provide sufficient detail, so a holding objection is to be submitted.

**Actions:** Malcolm to prepare a response

### **9b. Conservation Area Review**

- i.** The Heritage, Planning and Environment Groups have expressed interest in undertaking a Conservation Area Review. Bradford Council is understood to be willing to accept and support a review provided the relevant guidance is followed. Work on this has been paused, while the Society concentrates on the Regulation 19 consultation.

### **9c. Neighbourhood Plan**

- i.** The Chair has contacted the Parish Council regarding the commencement of a Neighbourhood Plan review, but has received no reply. It was agreed to wait for a response before taking the matter further.

## **10. Heritage Group**

### **10.a Church Blue Plaque Project**

Good progress has been made and the design finalised regarding the wording, colours and design. The diocesan church buildings lead, responded positively, but suggested a minor adjustment to the wording. Background information will be hosted on the ACS website.

The foundry will be approached once the final PDF and specifications are ready. Previous costs were approximately £400–£500, although current costs may be higher.

In an on-site meeting the final location will be confirmed and a letter of permission and agreement will be obtained, together with confirmation regarding the long-term status of the building.

The date for installation and unveiling will be discussed with the church. Press publicity and engagement, possibly involving St Mary’s School was discussed.

**Actions:** Paul and Ian to check the colour and size of the plaque to ensure continuity of design.

### **10.b. Other Heritage Projects and Events**

- i.** The excellent **1904 exhibition at Cartwright Hall** is running until the end of October, alongside a Pop Art exhibition.

ii. A reading of a new play, '**Broken Threads**', by Ian Taylor, which commemorates the 200th anniversary of the 1826 Weavers' Riots in Low Mill is on 24 November, at the Memorial Hall, followed by a talk by Ian. Fifty free tickets are to be made available.

iii. **The embroidery exhibition** in The Hub, has been well received.

iv. **The Old Post House** is being redecorated, and village photographs have been requested.

**Actions:** Finalise the poster and ticketing arrangements for Broken Thread, arrangements for village photographs for the Old Post House to be made.

## 11. Environment Group

i. The Addingham Environment Group and Saplings Group received the **Community Groups Award**, from The Yorkshire Wildlife Trust, with the presentation on 3 October.

ii. The Climate Action group and Parish Council are progressing work on **Hoffman Wood Field Project** with the Yorkshire Dales Millennium Trust. A public drop-in consultation is planned at the Cricket Club on 29 October from 3 to 7pm. Everyone is welcome to contribute ideas and discuss ideas to make the field a more play and wildlife friendly space.

iii. The date for "**How Green Is Our Village**" is 12 Nov at Memorial Hall, 4.30 – 7.30

## 12. Website Changes/Additions

i. A new **pCloud storage** account has been created, for ACS and AEG, separate from the Heritage Group and Photo Archive. This is managed by the Secretary of ACS (Wendy); please send an email to [secretary@addinghamcivicsociety.co.uk](mailto:secretary@addinghamcivicsociety.co.uk) to access any stored documents.

ii. Michael Jaroz has complete the addingham.info website migration, retaining the Environment Group email address and closing the four unused addresses.

iii. The former website host Sam Britton has been contacted, thanked and an outstanding invoice of £80 has been settled.

## 13. Programme

i. **Autumn Fair:** The Autumn Fair was considered successful, raising just over £1,000.

ii. **Remembrance Sunday is on 8 November 2026:** Roger will represent the ACS at the 10.00 Church Service and the 11.00 War Memorial Service. A wreath has been ordered.

iii. **Speaker Meeting, Thursday 19 November 2026** is entitled A Right Royal Christmas, with Colin Alderson and shared with the Allotments and Gardens group.

iv. **Christmas Market, 28 November 2026:** Tables have been booked for the ACS, AEG and Heritage Group at the Christmas Market, which will run from 1.00 pm to 5.00 pm.

v. **Christmas Party, Thursday 10 December 2026:** The Otley band, Flashback, has been booked at a cost of £400. The event is expected to break even with about 60 attendees.

## 14. Projects

i. **Low Mill Bench:** Progress on the Low Mill bench project remains delayed while planning permission arrangements are clarified between the Parish Council and Bradford Council.

ii. **Maintenance:** New member, John Fox, has volunteered to take over the duties Richard Walton held. They will work together until May 2027, when Paul has offered to take over from Richard to support John. Richard Mulligan will continue to carry out work, when needed.

## **15. Chair's Items and Any Other Business**

**i. Parish Council Meetings:** Following Richard stepping down as a Trustee, Gill or Roger will attend PC Meetings on behalf of ACS, on the 3<sup>rd</sup> Wednesday of the month. In the event of either being unavailable, Steve volunteered to attend.

**ii. The Crown Public House:** The Parker family, associated with Nursery Rhymes on Bolton Road, has expressed an interest in acquiring The Crown. Contact details for Steve Holt at Kirstall Breweries have been shared with Margaret, who will follow this up.

**iii. Civic Pride Award:** A possible recipient for this award, proposed by the Environment Group, was discussed and agreed.

**iv. Memorial Hall Trusteeship Paperwork:** The Chair had been asked to become a Trustee, in a Civic Society capacity. This may be considered when the new trustees of the Memorial Hall are in place.

The meeting closed at 9.00 pm

### **Date of Next Meeting**

**Tuesday 17 November 2026, at 7.15 pm, Mount Hermon.**