



Addingham Civic Society
Minutes of the Meeting of the Trustees
Tuesday 19th September at 19.15 p.m.
Mount Hermon



1. Chairman's Welcome and Apologies

Present: Gill Battarbee (Chair), Steve Noblett, Pat Weatherill, Steve Lloyd, Mike Williams, Margaret Keating, Ian Cameron, Jane Welby (Minutes).

Apologies: Richard Walton, Jayne Hood, Gary Copping, Malcolm Keeble, Roger Seddon

2. Declarations of Interest - None

3. Minutes of the Trustees' Meeting of 18th July and Matters Arising

The minutes were proposed as a true record by MW and seconded by SN. All in favour

Matters arising not on the agenda

7 (I) Nothing relevant to add re: ward boundaries. Information was sent out to members.

7 (III) No update yet re: drains and tarmac.

8 (II) Listing buildings of significant interest is a council led initiative, but Bradford Council does not compile such a list therefore the Methodist Church is not recorded.

8(V) Completed

8 (VI) Completed

10 (II) Completed. New dates to be advised.

10 (III) GB has contacted North Yorkshire Gov.uk with regard to DBS applications for Charities. They advised filling in an initial request (which has been completed) and they will then be able to advise on the DBS level required. A response is awaited. GB will follow up.

11 (II) Summer Party was held in August.

4. Correspondence

- I. Village Benches** – A member enquired about the plan to maintain and clean the village benches. The Parish Council is part way through a survey identifying which benches need attention and which need replacing. The member has been informed of the current status.
- II. The Church Street Telephine Kiosk/Book Swap.** Residents in the area have been affected by vandalism to the kiosk by a group of youths, particularly in view of their abusive and threatening behaviour. The Addingham Police and PCSO's are aware and have offered a residents meeting should the situation escalate. All reports relating to these incidents have been forward to the Parish Council. Currently, the problem seems to be settling.
- III. Email from Helen Kidman** -addressed under planning agenda item

5. Finance - MW

- I. July/August Accounts** - MW forwarded the July/August accounts to the Trustees. Member subscriptions have mostly come in now, although some are outstanding and the majority of the income over these months is attributed to subscriptions. A commission payment has been received from Amazon. Expenditure includes payment for the band for the Summer party and the Environment Group have used some of their funds.
- II. Debit Card** – Initially it was felt that a debit card was not required, but this has been reconsidered with the commencement of a pop up refill shop. The card will be set up with GB's details and she will liaise with Jan Hindle when stock needs to be purchased. All Trustees need to sign in order to set up the card and the form is being circulated.
- III. Card Reader** – In some areas, the use of the card reader has been limited. Therefore, wherever possible it should be linked with a wifi sign in.
- IV. Speaker for September** – The speaker presenting Hug on a Tray at the last Speakers meeting did not require payment. However, given the charitable nature of the initiative, a donation will be forwarded to her.

6. Membership Update

- I. **Membership Numbers** – 297 members have renewed and there have been 19 new members since September 2022. 84 have not yet renewed their subscriptions. Reminders will be sent via the newsletter, targeted mailchimp correspondence and additional drop in sessions at the Hub.
- II. **New Members Social Meeting** – The date for this is to be advised and the preferred venue is the Cricket Club. GB advised that a past member had donated £500 for the purpose of transportation to meetings for those who otherwise would not be able to attend. It was also suggested that invitations to this event might include ‘bring a friend’.
- III. **Membership Cards** – Unfortunately, there was an error with regard to the dates issued in the membership cards for Speaker meetings. This has now been rectified and Members made aware of the revised dates.

6 (II) GB to liaise with RW for potential dates for a New Members Meeting. GB also to arrange Drop in dates and to send a reminder regarding overdue subscriptions in a targeted mailchimp

7. Book Sales

- I. **Book Sales for August** - SL reported sales of approximately £49. The main source of sales has been through the Post office, although this is closing in February 2024. No further information regarding a new book by Nick Hodgson.

7 (I) GB to email Nick Hodgson re: new book

8. Communication

- I. **Social Media** – SN is consulting with a colleague to advise on Social Media Platforms for the ACS. The advice is to include rationalising and managing the platforms.
- II. **Newsletter Update** – GB & JW suggested that the monthly Newsletter should be restricted to a maximum of 6 pages as it has been getting too long and less likely to be read. Longer articles are still welcome, but will be restricted to 500 words with a link to the longer article on the relevant website. Contributions also need to be with JW by the 25th of each month to ensure that it is published at the beginning of each month. All in favour.
- III. **Addingham.info website** – DB and GC have worked together to update this site and Don has gifted it to be branded as part of the Addingham Civic Society. GC is currently looking after it and it was acknowledged that as part of the social media review, skills should be built up among the Trustees and Members to ensure that the task does not become too onerous for one person.

8 (I) SN to report back regarding plans to rationalise and manage the ACS Social Media

9. Planning –

- I. **The Street Application** – An application to divide a property into two was denied due to the potential impact on the surrounding historical area.
- II. **Public Conveniences Sugar Hill** – No further information at this time.
- III. **Craven Heiffer** – reapplication to build housing on their land but no decision to date.
- IV. **Email from Helen Kidman, Chair of Ilkley Civic Society** – Helen advised that Bradford Planning Department are keen to work closely with local communities and are hoping to arrange quarterly meetings.

10. Heritage Group Update

- I. **Planning Representation** – The Heritage Group is to provide representation on planning applications.
- II. **Aims and Objectives** – These have been reviewed and updated on the website and in the New Members Booklet. A work programme is being developed in light of the new objectives.
- III. **Best Kept Village Sign** – This has been removed for cleaning and repainting. The sign on the Green is a replica of the Best Kept Village Sign and also needs TLC. This will be placed on the agenda for projects.
- IV. **Farfield Meeting House** – GB replied to Paul Henderson with a list of questions and an invitation to speak at a Trustees meeting. However, he is not in a position just yet to make any decisions and will advise when more is known.

10 (III) GB to speak to RW about the replica Best Kept Village Sign

11. Environment Group Update

- I. **Climate Action Addingham** – This is currently a joint initiative between the Civic Society and Parish Council. A questionnaire is being delivered by 20 volunteers to 200 randomly chosen addresses asking for residents views on Climate Change in order to establish a baseline of data. It is an adaptation of the Government questionnaire and can be completed online or on paper. Response rate so far has been positive. The next step for the CAA is to widen group participation to other Addingham associations e.g. WI, Allotments Association. Ten have been identified so far and it is envisaged that CAA will be an innovative and inclusive village wide initiative. A letter inviting participation has been signed by the Chairs of the ACS and PC.

12. Programme/Event Planning

- I. **Summer /Christmas Party** – To avoid losses, it has been agreed that ticket sales for these events will require an advance payment. The Christmas Party 2023 is booked at the Memorial Hall on Thursday 14th December. At the current time, a band has not been appointed. MW has agreed to enquire about an appropriate band and the cost involved.
- II. **Sports day** – Thanks to Margaret Keatings son, Dan, for organising this event. It has led to the consideration of a regular petanque slot from next Spring when people to play and/or learn.
- III. **Autumn Fair** – Planning for this is well underway and prizes are starting to be donated. Christmas cards will be available to pre-order on the day and GB presented 3 new cards to add to the collection. Normally, tables are allocated to Addingham residents but there has been a request from someone from Silsden who wishes to sell her craft products. There is sufficient room to accommodate this request and Trustees present were in agreement.
- IV. **Bradford City of Culture** – A meeting was held with representation from the ACS and PC. A suggestion was made that twelve Addingham organisations or groups might take a month each during which they would hold an event. e.g. Arts, Singers, Churches. The Ambassador for Addingham has still not been recruited by BCC but it was considered that potential grant applications would benefit from advice from this appointee. The overall headlines for the BCC are Heritage and Culture and the Civic Society need to consider what it wants to do. The Parish Council is to be asked if they would hold any moneys or grants that might be allocated. Further discussion will be needed.
- V. **Photo Competition** – The entries were a little depleted in comparison with previous years but were all judged by the Ilkley Camera Club and the winners will be announced in the Newsletter.
- VI. **Advent Window** – Last Christmas, ACS was approached by the Youth Leader for St Peters to join a village event to produce a stained glass window advent scene for display around the village. The event is being repeated this year and ACS will take part. A member has very kindly volunteered to make something for this year's display, GB to follow up.
12 (I) MW to enquire about a band and cost for the Christmas Party.
12 (V) GB to formally thank John Fontana and the Ilkley Camera Club for their work on the Photo Competition.
12 (VI) GB to follow up re Advent art work.

13. Chairman's Items & AOB

- I. **Village Newsletter** – This has been sent to Peter at Hadfields to print a first draft. Pat Weatherill has refreshed the delivery list taking account of new properties in the village.
- II. **First Aid** – Airedale have now confirmed that they do not have the capacity to provide a First Aid course and that their courses are only now provided to NHS employees. GB has contacted the Upper Wharfedale Rugby Club on a recommendation and they are willing to provide a course for £80 per person with a discount of 12 for the price of 10.
13 II) JW to request names of interested Trustees by email.

The meeting closed at 21.25

The date of the next meeting: Tuesday 17th October @ 19.15 Mount Hermon