
Addingham Civic Society



Minutes of the Trustee Meeting.

Date: Tuesday 16th September

Location: Mount Hermon

Chair: Gill Battarbee

Secretary: Jane Welby



1. Welcome and Apologies

The Chair welcomed attendees: Gill Battarbee. Pat Weatherill. Jane Welby. Ian Cameron. Richard Walton. Chris Ensor. Seamus Bloomer. Margaret Keating. Stephen Noblett

Apologies were received from Malcolm Keeble. Roger Seddon. Jayne Hood.

2. Declarations of Interest

No new declarations were made.

3. Minutes of the Last Meeting and Matters Arising

The minutes of the previous meeting were approved as an accurate record.

- Matters arising were either addressed within subsequent agenda items or carried forward to action points.

4. Correspondence and Event Outcomes

- **Upper Wharfedale Group Visit** – Attendance reduced due to an accident; event otherwise successful. Chris Copley sold books. Positive feedback received from Ian Clark.
- **Village Quiz** – Eight teams participated; Civic Society placed 5th. Buzzer system caused adaptation challenges. One safety query (pacemaker) had been pre-checked.
- **Methodist Church Hall Public Meeting** – Around 60 attended. Emotional appeal made but little financial case. Society acted neutrally by sharing information.
- **Climate Action Addingham (CAA) Business Engagement** – Geoff Mills leading initiative; positive early responses from businesses.

- **Summer Party 2025** – Attendance increased (56 attendees). Profit made. Trustees agreed not to repeat in 2026 due to organisational burden.
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5. Risk Register

The following risks were noted for inclusion or update:

- **Cyber Insurance** – Application declined; alternative being explored. Risk of inadequate digital protection.
- **Website and Email Communication** – Ongoing Mailchimp bounce-backs and routing issues; risk to communication effectiveness.

Trustees agreed that these issues should be updated in the formal Risk Register for monitoring.

6. Finance and Funding

- **Membership Subscriptions** – 398 members; 192 renewals paid, 206 outstanding (~52%). Reminders and drop-ins continue.
 - **Community Grant Award** – £141.50 awarded to Addingham Good Neighbours for fitness bands. Approved unanimously.
 - **City of Culture Fund** – Don Porritt's presentation (19th September) supported. Future allocation of remaining funds to be decided.
 - **Book Sales and Heritage Funding** – *Death in Addingham* selling strongly (15 copies left). Allocation of profits under review. Heritage Group planning new publication subgroup.
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7. Planning and Development

- **Planning Applications** – Craven Heifer refused (appeal expected). Lord Addingham chip shop refusal anticipated. Both to be monitored.
- **Neighbourhood Plan Review** – Parish Council review confirmed. Society to support an intermediate review to maintain legal standing.
- **Conservation Area Review** – Society to explore feasibility of conducting its own review using Ilkley Civic Society model.
- **Moor Lane Appeal** – Residents producing professional appeal. Society to circulate documentation neutrally without endorsement.
- **Green Belt to Grey Belt Redesignation** – Legislative changes weaken planning protection; risk of piecemeal development before 2028 local plan.
- **Planning and Development Pressures** – Uncertain planning environment (appeals, local infrastructure pressures).

8. Governance and Organisational Updates

- **President Transition** – Don Barrett stepping down. Proposal for Vice President Jonathan to succeed; Chair to confirm willingness. Appreciation lunch to be arranged.
- **Trustee Recruitment** – Jane stepping down at Christmas; others may follow at AGM. Recruitment strategy to focus on skills and role-sharing. AI transcription trial proving beneficial.

9. Membership and Communications

- **Membership Cards** – Incorrect auction date – decision not to correct with stickers.
- **Website and Email** – Bounce-back issues unresolved. Technical advice being sought. Parish Council redesign has caused navigation complaints, but no Civic Society action planned.

10. Programme and Events

- **Speaker Meetings** – September, October, and November events confirmed.
- **New Members' Meeting** – Next Monday; ~20 attendees expected. Catering arranged.
- **Autumn Fair** – Saturday 25 October 2024. Fiction-only books, limited bric-a-brac. Christmas theme.
- **Auction of Promises** – Thursday 6 November 2024; ~45 items pledged (£3,000+). Promotion underway.
- **Environment Group** – Zero Carbon Week (Sept), CAA meeting (Nov), Skipton Brass Band concert (March 2024), 10th Anniversary report (2026).

11. Projects and Maintenance

- **Low Mill Bench** – Installation confirmed for next season.
- **Civic Pride Awards** – New nominations. Final decision due in October; awards presented at Autumn Fair.

12. Strategic and Operational Insights

- Planning law changes increasing development risks.
- Event programme rationalised to manage trustee workload.

- Membership renewals lagging but supported by drop-ins.
 - Leadership transition underway.
 - Digital tools being trialled to ease administration.
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13. Key Dates

- **19th Sept 2025** – Don Porritt Presentation
 - **25 Oct 2025** – Autumn Fair
 - **6 Nov 2025** – Auction of Promises
 - **15 Nov 2025** – CAA Annual Village Meeting
 - **Oct 2023** – Civic Pride Awards decision
 - **2026** – Environment Group 10th Anniversary
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14. Action Items

- **Chris** – Choose photos from the archive for Christmas cards.
 - **Heritage Group** – Coordinate Christmas cards; progress new publications and review out of print publications.
 - **Planning Group** – Monitor appeals, Neighbourhood Plan, and grey belt risks.
 - **Environment Group** – Deliver Zero Carbon Week, Nov meeting, and Brass Band concert.
 - **Chair/Secretary** – Confirm presidency succession; oversee trustee recruitment.
 - **Gary** – Resolve email issues; manage website.
 - **Programme Coordinator** – Finalise speaker, fair, and auction logistics.
 - **Jayne** – Oversee Auction of Promises.
 - **Gill** – Circulate Civic Pride Award nominations.
 - **Trustees/Volunteers** – Support events and drop-ins.
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15. Date of Next Meeting

Tuesday 21st October @ 7.15pm Mount Hermon

Meeting closed at 9.30pm
