



ADDINGHAM CIVIC SOCIETY

MINUTES OF TRUSTEES' MEETING



Tuesday 15th September 2026, 7.15 pm – Mount Hermon

1. Chair's Welcome and Apologies

The Chair, Gill, welcomed Trustees.

Present: Gill, Seamus, Paul, Margaret, Chris, Malcolm, Roger, Steve, Ian, Pat, Kathy

Apologies: Jayne and Wendy.

Permission to record the meeting was noted.

2. Declarations of Interest

No declarations of interest were made.

3. Minutes of Previous Meeting and Matters Arising

The minutes of 21st July 2026, incorporating Wendy's corrections, were approved. Outstanding actions are covered under the current agenda.

4. Correspondence

No new correspondence was reported.

5. Risk Register

Paul reported on the development of event risk assessments and their integration with the Risk Register. The Autumn Fair assessment will be reviewed and updated, including attendee induction, volunteer responsibilities and practical event controls. It was recognised that numerical capacity would be difficult to control at events where people arrive and leave throughout the day.

For the New Members' Social access arrangements at the Cricket Club were discussed, particularly poor lighting and uneven ground on the approach. Volunteers with torches will be arranged where appropriate.

Action: Paul to update the relevant risk assessments and incorporate access arrangements.

6. Finance

i. Update The Society's financial position was reported as healthy. Income and expenditure for July were reviewed.

ii. Donation to Charity It was agreed that a local charity donation should be made following the Autumn Fair, subject initially to establishing whether the Friend of Addingham Primary School IT project has a funding shortfall. If not, The Beamsley Project was suggested as a recipient.

iii. Donation to ACS A donation of £60 from Richard Walton has been received.

iv. Gala tables The £25 overpayment for Gala tables has been noted as a donation to the Gala committee. In future, table discrepancies should be raised with organisers immediately.

Actions: Chair to establish the FAP's funding position; Treasurer to record the gift.

7. Membership

i. Update 242 members have renewed, with approximately 134 outstanding. Further drop-in sessions are planned. The range of payment methods will continue, with particular encouragement of card payments. Members whose standing orders remain at £9 will be asked to increase them by £2. Membership records will be reconciled with the Treasurer.

ii. New Member's Meeting Postponed Subject to confirmation with the Cricket Club, the proposed new date is Wednesday 7th October at 7.00 pm. The team will arrive at 6.00 pm for setting up and bar checks. Appropriate lighting/access arrangements will be included in the risk assessment.

Actions: Margaret/Seamus to reconcile membership records; membership team to complete remaining drop-ins; Chair to confirm the Cricket Club booking and issue invitations; access arrangements to be organised.

8. Book Sales and Christmas Cards

i. Update Book sales continue steadily. “Glimpses of the Past” is out of stock and will be removed from the website. The Heritage Group is working on a replacement edition.

ii. Christmas Cards Two Christmas card designs have been selected. Prices remain £1.50 each, 5 for £7 per pack. Orders will be taken at the Autumn Fair, with the final order placed with Peter in the last week of November for delivery in early December.

Diane Morris’s new designs will be passed to AEG for consideration. Kathy will sell cards and take orders at the October Golf Club Ladies’ Day, weather permitting. Stock of the historic golf club photograph card will be checked.

Actions: Chris to arrange website amendment and check/reorder relevant card stock; Chair to pass Diane’s designs to AEG and establish the photograph archive number; Kathy to support golf club sales.

9. Planning

i. Update/Planning application 26/02592/MAF (Townend). A public meeting on 14th September attracted more than 120 people and demonstrated considerable local interest.

The potential impact on the Cricket Club was discussed. The Club committee has adopted a neutral position and the Chair has provided Richard Walton with matters for consideration.

The Trustees agreed that ecological evidence could be included relating to Red Listed birds such as curlews. The Society's formal objection remains to be submitted.

Regulation 19 Local Plan should be made public following the Bradford Full Council meeting in October.

Actions: Malcolm to lead preparation of the Society's formal response; continue monitoring the application and Regulation 19 process.

ii. Conservation Area Review

The Chair reported previous discussions with David Blackburn of Ilkley Civic Society concerning a possible review of the Addingham Conservation Area. The proposal was supported in principle, but Trustees agreed that Bradford Council should first confirm whether a community-led review would be accepted and how it could be formalised.

The Environment Group will be re-consulted and volunteer resources and specialist skills identified if the project proceeds.

Action: Chair to seek formal clarification from Bradford Council and discuss with the Environment Group.

10. Heritage Group

The Heritage Group reported progress on several projects:

- i. **“Broken Threads”**, commemorating the 1826 Weaver Riots, will have a read-through at the Memorial Hall on **24th November**, with a full production planned for 2027. Ian will provide a historical talk.
- ii. **An Embroidery Exhibition** will be held at the Hub on 10th and 17th October, 11 am–3 pm.
- iii. **Inscribed Wooden Board** Research continues on a donated artefact containing 1930s inscriptions.
- iv. A drone survey of The Garth identified features associated with the former seizing barn and sawmill.
- v. The proposed **Catholic Church blue plaque** has been approved in principle. Gary Copping will prepare a digital image and full-size mock-up before consultation with the church and diocese.
- vi. Existing **Blue Plaque Trail** display materials at the Hub may be reused where space permits.

Actions: Heritage Group to prepare the October exhibition; Ian to prepare the Weaver Riots talk; Gary/Paul to prepare the plaque mock-up; Margaret/Carrie Lynott to progress church and diocesan consultation.

11. Environment Group

i. Hoffman Wood Field A site meeting involving Yorkshire Dales Millennium Trust, Jan and Parish Councillors has been arranged.

ii. Old Station Way The installation of a bench and information board is planned for autumn.

iii. Raking The Trustees thanked volunteers for their work maintaining a number of wildflower sites following the failure of the Council’s grass collector.

iv. The Saplings programme is progressing well through April 2027, with recruitment of new members to be considered as older members leave.

Actions: Arrange Hoffman Wood site meeting; progress Old Station Way installation; Saplings recruitment.

12. Website / Data Management

i. pCloud A separate Civic Society pCloud account has been established and files have been transferred. Remaining files will be moved when Wendy returns.

ii. Websites and redundant email addresses The Society intends to consolidate management of Addingham.info, transferring responsibility to Michael Jaroz if possible. Four redundant email addresses will be discontinued. Attempts to contact the previous site manager, Sam Britton, will continue.

iii. Website Update The main website requires a visual update. Gill to thank Doug Abrams for his support. Trustees will seek a volunteer with suitable skills.

iv. Calendar Instructions for using the shared calendar will be circulated when Wendy returns.

Actions: Complete pCloud migration; pursue Addingham.info transfer; discontinue redundant email accounts; seek website volunteer; thank Doug Abrams, circulate calendar instructions.

13. Programme

i. Summer Extravaganza: The 14th August event with Mark Gregory was successful, attracting just over 50 people. It was agreed that the August social should be omitted from next year's programme.

ii. Community Network: Attendance at the 2nd September meeting was very low. Gill to check whether a WhatsApp group will be created.

iii. Village Quiz: The Society team were runners-up. The trophy will be displayed at the 17th September speaker meeting and the achievement reported in the October newsletter.

iv. Speaker Meeting: The **Astronomy v Astrology** meeting with Martin Lunn on 17th September was confirmed. Raffle arrangements will be checked.

v. Autumn Fair: Planning and organisation is well under way. The Civic Society, Heritage Group and Environment Group may be accommodated together in the Rec Room if necessary. Kathy and Gill will finalise the table plan. Amy from The Swan will be invited to draw the raffle.

vi. Remembrance Sunday: Roger will represent the Society on 8th November. Two wreaths will be ordered (one Mount Hermon).

vii. How Green is our Village – 12th November: The event will proceed. School involvement remains uncertain and alternative arrangements may therefore be required.

viii. Christmas Party: Confirmed for Thursday 10th December. Band booked.

Actions: Gill check WhatsApp Gp for Community Network, check raffle, invite Amy, order 2 wreaths.

14. Projects

i. Low Mill Bench The project remains on hold pending clarification of planning and Conservation Area requirements. Bradford Council planning advice is being sought by the Parish Clerk.

ii. Lithophone The Beamsley Project is progressing proposals to install two tuned-stone instruments, one inside and one outside. The Society has provided £375 towards the project. Photographs will be obtained after installation.

iii. Maintenance Richard has completed cleaning of blue plaques and noticeboards and submitted an invoice. Trustees continue to report maintenance issues as they arise.

Action: Chair/Alan to clarify outstanding issues via Lucy, to obtain planning clarification.

15. Chair's Items and Any Other Business

i. Margaret :The Crown Margaret has been asked about the situation regarding "The Crown". Concern was expressed about the deteriorating condition of the privately owned listed "Crown" building. Attempts to contact the owner have been unsuccessful.

The Society will provide contact details to member, James Parker, who is interested in purchase.

Actions: Chair/Secretary to provide contact information for James Parker.

The meeting closed at 9.15pm

Date of Next Meeting

Tuesday 20th October 2026, Mount Hermon.